

# Signing in to Google Accounts on a Mobile Device

In order for Google Apps to work on an iPad, students must have all the associated Google Apps (Google Drive, Google Classroom, Google Docs and Google Slides). All Google Apps will work on Safari, but you can also download the Google Chrome App if you experience performance issues.

It is important to first link the student's GCPS Google Drive to any existing Chrome accounts or add it for the first time. Once the student's account is added to Google Drive, it becomes available for all other Google Apps.




## A: Linking Google Drive App

1. If signing in for the first time (no other drive account is connected), type in the student's GCPS gmail address. It is usually [firstname.lastname####@g.gcpsk12.org](mailto:firstname.lastname####@g.gcpsk12.org) (the numbers are the last 4 digits of their student number). Your child's teacher can provide you with the correct gmail address. There is no password associated with the account. It is linked directly to their GCPS student portal.
2. Click next.
3. It should prompt you to log into the GCPS portal, where the student should enter their student number for both the user name and password.
4. Click 'Sign In'
5. It should then link the GCPS Google Drive to the correct account.

\*if another account is already attached to Google Drive, select 'Add Account' and then follow the above directions.

Once you have linked the Student's GCPS account to Drive, the others apps are easy to link to the proper account.

## B. Linking Google Classroom:

1. Download the Google Classroom app
2. Select 'Get Started'
3. If prompted to Choose an Account, select the GCPS student account. Or 'Add another account' if the GCPS account does not appear in the list. Follow the process listed in the drive directions above.
4. Once you have selected or entered the correct GCPS google account, any classes the student has been invited to should appear.
5. Students may also join a class by touching on the add symbol and typing in the class code provided by the teacher. 

## C. Linking Google Docs & Slides Apps:

1. Download and open the Google Slides or Google Doc app.
2. Select 'Sign In'
3. When prompted, select the correct GCPS account.