

WELCOME TO GOC

Online
We
Learn
Successfully



FLEXIBILITY IN ONLINE COURSES

Flexibility DOES Mean...

The ability to work on assignments at any time of day, or day of the week.

Having the lesson available to you to review 24 hours a day.

Ability to work ahead on assignments.



Flexibility DOES NOT Mean...

Skipping Assignments

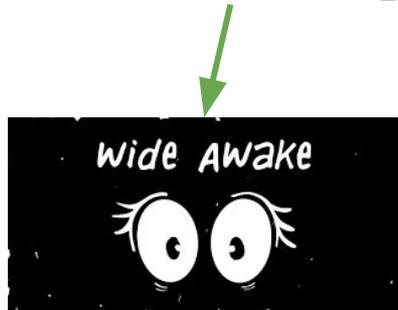
Completing assignments whenever you get to them (past the due date).



GCPS EMAIL

All students have been assigned a GCPS email

This email should only be used for ALL school-related correspondence
It is YOUR responsibility to check your email regularly

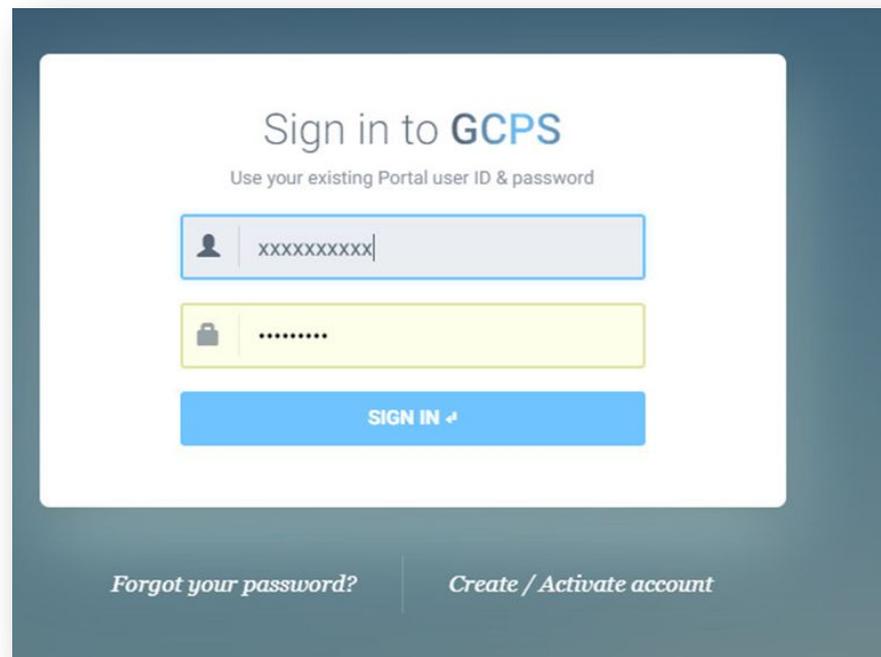


ACCESSING YOUR GCPS EMAIL

Go to the student portal

<https://publish.gwinnett.k12.ga.us/gcps/home/gcpslogin>

Sign into My eClass with your GCPS username and password

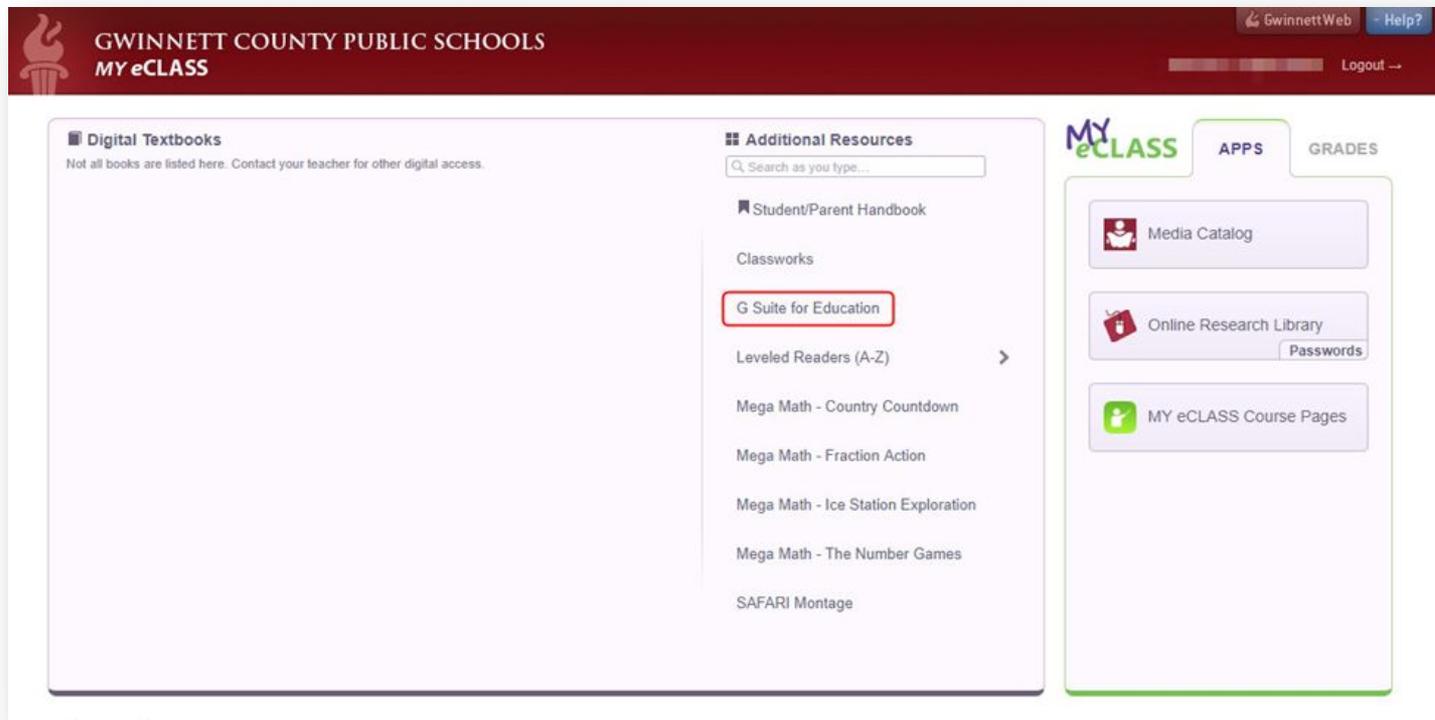


The screenshot shows a sign-in interface for GCPS. At the top, it says "Sign in to GCPS" and "Use your existing Portal user ID & password". Below this are two input fields: a username field containing "xxxxxxxxx" and a password field with masked characters. A blue "SIGN IN" button is positioned below the password field. At the bottom of the form, there are two links: "Forgot your password?" and "Create / Activate account".



ACCESSING YOUR GCPS EMAIL

Under Additional Resources, click on **G Suite for Education**



The screenshot shows the Gwinnett County Public Schools MY eCLASS interface. The top navigation bar includes the Gwinnett County Public Schools logo, the text "GWINNETT COUNTY PUBLIC SCHOOLS MY eCLASS", and links for "GwinnettWeb", "Help?", and "Logout". The main content area is divided into three sections:

- Digital Textbooks:** A section with a heading and a note: "Not all books are listed here. Contact your teacher for other digital access."
- Additional Resources:** A section with a search bar and a list of links: "Student/Parent Handbook", "Classworks", "G Suite for Education" (highlighted with a red box), "Leveled Readers (A-Z)", "Mega Math - Country Countdown", "Mega Math - Fraction Action", "Mega Math - Ice Station Exploration", "Mega Math - The Number Games", and "SAFARI Montage".
- MY eCLASS APPS GRADES:** A section with three buttons: "Media Catalog" (highlighted with a red box), "Online Research Library" (with a "Passwords" link), and "MY eCLASS Course Pages".

*Click **Accept** on the disclaimer page if you see it.

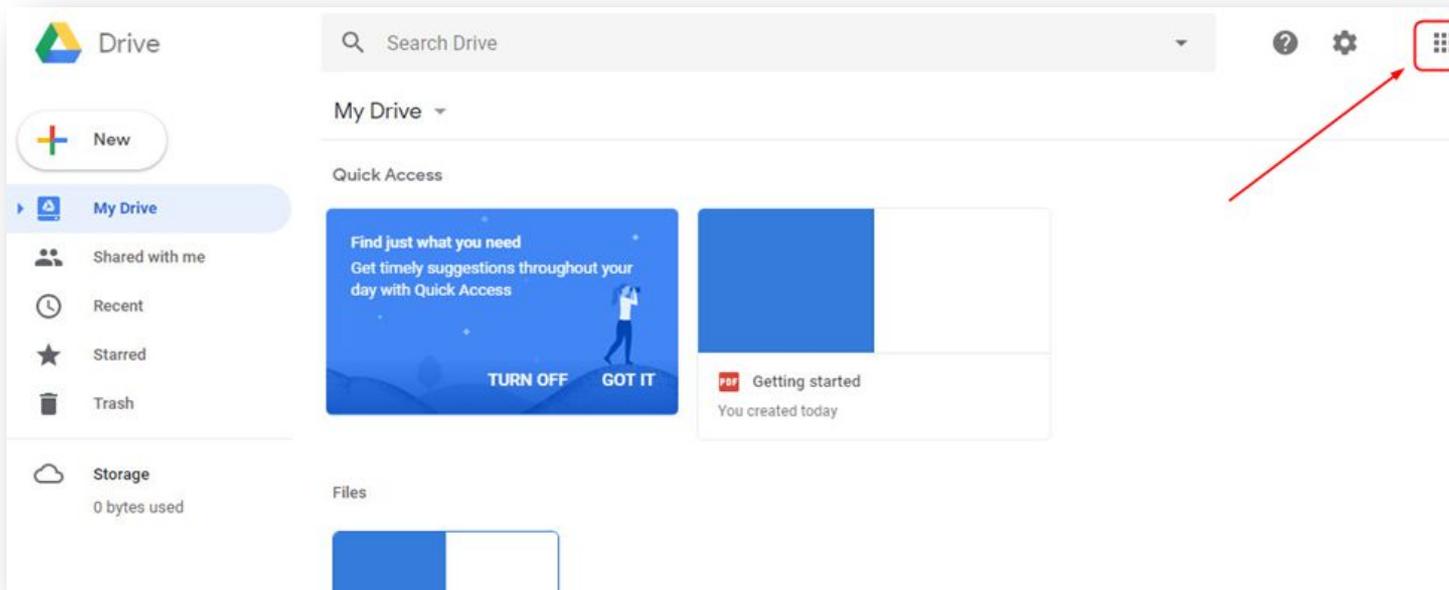


ACCESSING YOUR GCPS EMAIL

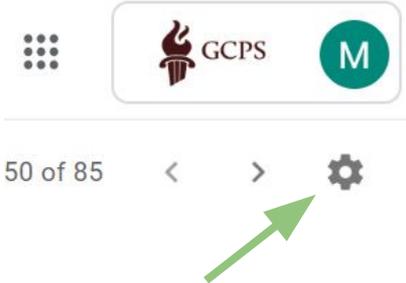
You will initially see your Google Drive.

Here, you can complete assignments for your courses.

To get to your email, click on the 3x3 grid box in the upper righthand corner.



CREATING A GMAIL SIGNATURE



1. Click on the Gear Shift icon in the top right hand corner.
2. Then click Settings.
3. Scroll down to the Signature section.



4. Create a signature that includes your name, your specific course title and teacher's name, and the best phone number to contact you.

Make sure to include:

- 1. Your name**
- 2. Course you are taking**
- 3. Teacher's name**
- 4. Best phone # to contact you**

Example:

Thanks,

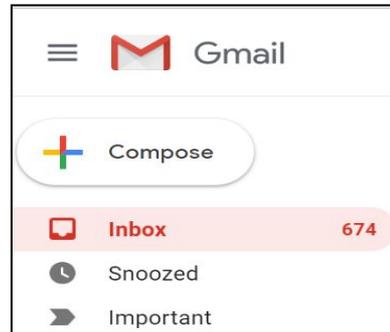
John Doe

Algebra II Semester 1 - Mr. Jones

770-555-1234

USING GCPS EMAIL

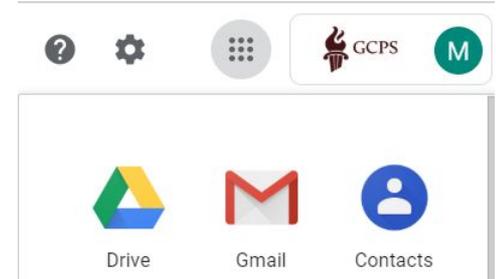
To create a new message, click Compose.



- Type in a recipient- your teacher's email address
 - Subject- Orientation
- Text- Hello Mrs. XXXXXXXX,
I am looking forward to learning in your class this semester. I will do my best on each assignment. If I do poorly on a test I understand that I can re-take a test on the retake dates that I will be given at a later date.
- click **Send**.



CONTACTING YOUR TEACHER



Phone/Text/Email: All information is in the teacher information section in the course or on your Welcome Email from the teacher.

• Create a Contact in GSuites

- Teacher's Name and Name of course
- Phone number



Be courteous in whichever form of communication you choose.
Include your name and number with call/text.

Be VERY specific in your communication. Titles of lessons, description of issues, etc. If possible, take a screenshot. Let's learn how...

Send your teacher a text with “ Hello, my name is _____. I am in your _____ class at the GOC.



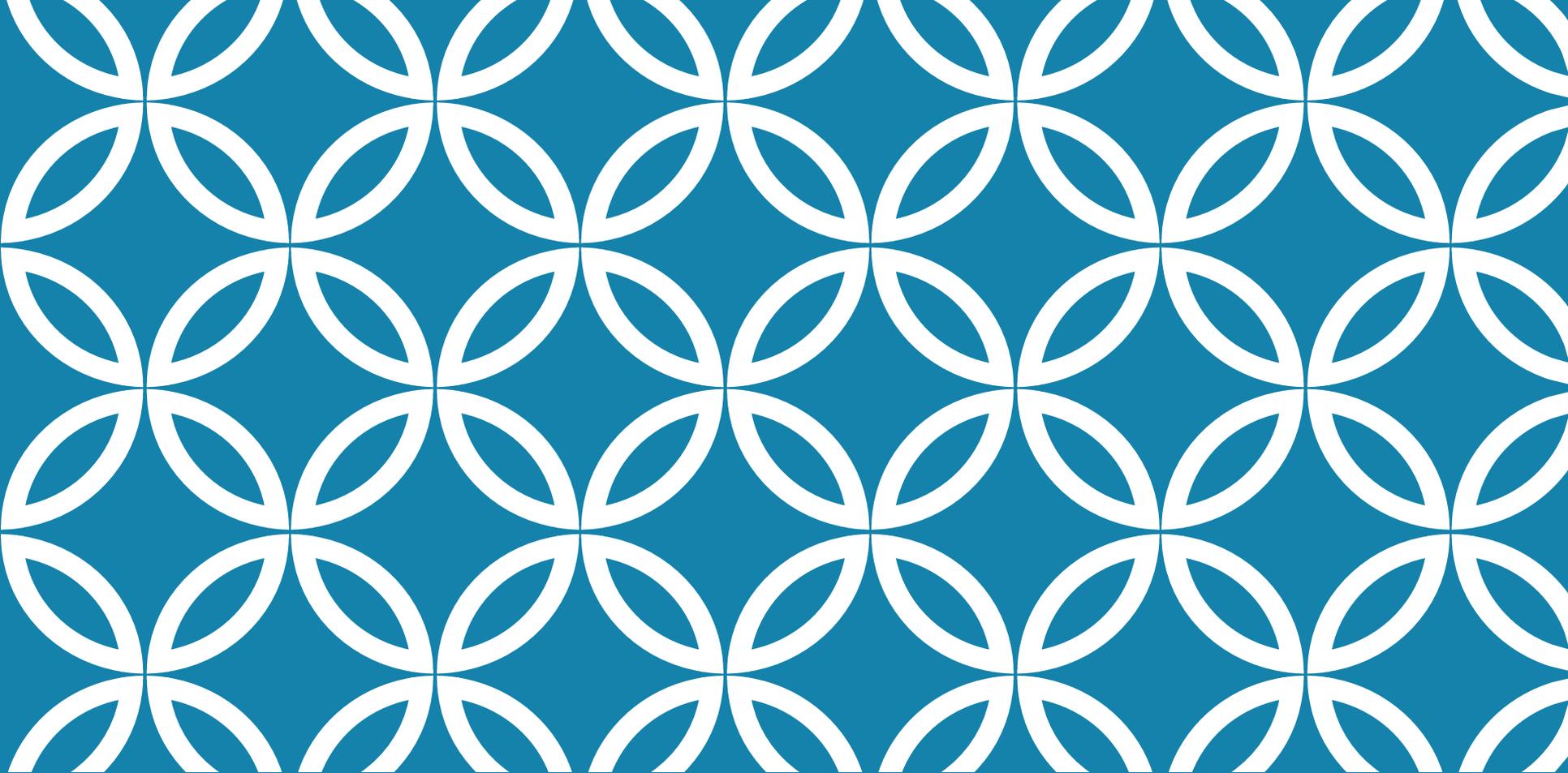
REASSESSMENT DATES

Reassessment dates are provided 2 times each semester. Please review the reassessment information on the home page of your course for specific dates and deadline.

Your teacher will provide details about qualifying for the reassessment.

1. Add the retesting dates to your Google Calendar.





PART II

Skills you Need

HOW TO TAKE A SCREENSHOT

How do I take a screenshot?

press  = Windows captures the entire **screen** and copies it to the (invisible) **clipboard**.

Where can I find that key?



Look for this group of keys at the **upper right** of your keyboard. Note: **Print Screen** (PrtScn) might have been abbreviated differently on your keyboard.

How do I take a screenshot of a single window?

hold down  and press  = Windows captures only the currently active **window** and copies it to the **clipboard**.

I guess it's in the clipboard now. How can I [paste](#) it into a document or something?

hold down  and press  = Windows pastes the screenshot (that is in the **clipboard**) into a document or image you are currently editing.



GOOGLE DRIVE

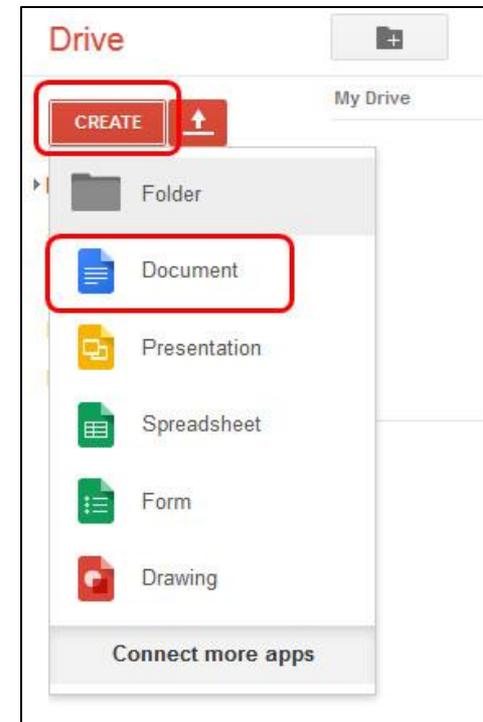
Web-based productivity suite

You can use this to complete assignments if you don't have a word processor on your computer

Let's do it together!

1. Select **Drive** and then click **Create** on the left-hand side
2. Type your assignment, then under the **File** menu, select **Download** as->**Rich Text Format**

You can then submit the document to the dropbox.



Completing a Document in Google Drive

The image shows a Google Docs document titled "Dropbox Assignment" with the text "This is my assignment." The "File" menu is open, showing options like "Share...", "New", "Open...", "Rename...", "Make a copy...", "Move to folder...", "See revision history", "Language", "Download as", "Publish to the web...", "Email collaborators...", "Email as attachment...", "Page setup...", "Print preview", and "Print". The "Download as" sub-menu is also open, listing "Microsoft Word (.docx)", "OpenDocument Format (.odt)", "Rich Text Format (.rtf)", "PDF Document (.pdf)", "Plain Text (.txt)", and "Web Page (.html, zipped)".

Annotations in red boxes and arrows provide instructions:

- A box around the document title says: "Click here and give your assignment a relevant name."
- A box around the "File" menu says: "Click here and give your assignment a relevant name."
- A box around the "Download as" option says: "To download a document to your computer, click **File->Download as->Rich Text Format**. You can then submit this document to the dropbox."
- A box around the "Rich Text Format (.rtf)" option says: "To download a document to your computer, click **File->Download as->Rich Text Format**. You can then submit this document to the dropbox."
- A box in the center of the document says: "Type your assignment here."

YOUR ORGANIZATION

1. Create a folder with the title of your course (Physics S1 or Geo S2 etc.)
2. Save your work frequently.
3. Use grammar and spell check!
4. Save documents as the title of the assignment.



PACING OF LESSONS

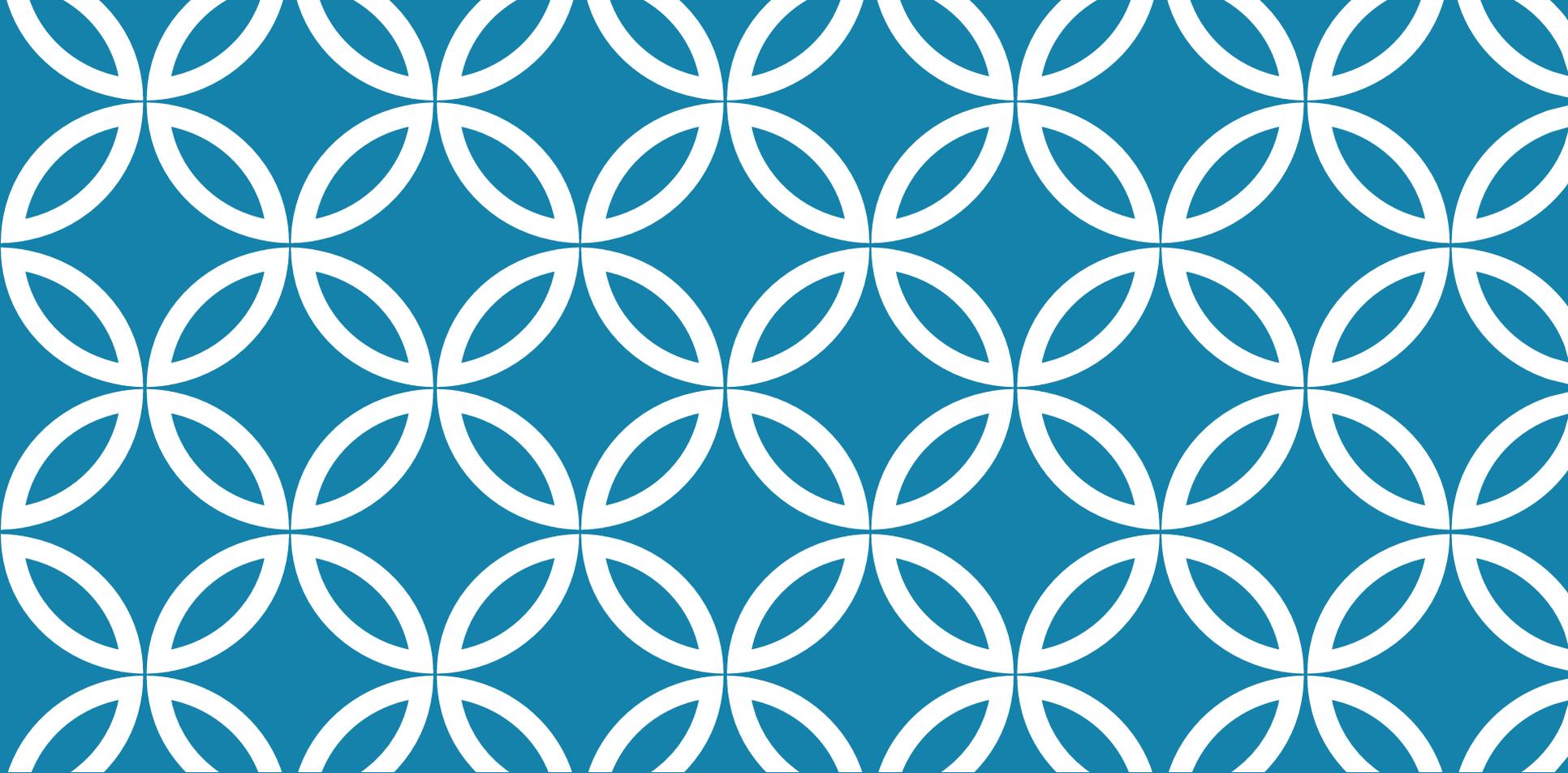
Your online classes have **DAILY** due dates.

Daily due dates help you stay on track.

Assignments are not considered late until after Sunday at 11:59pm of any given week.

Stay on track or work ahead!!!!





PART III

Getting Started in
Your Course

LOGGING INTO D2L BRIGHTSPACE

Go to <http://www.gwinnettonlinecampus.com/logins.html>

Where it says **Desire2Learn**, type your **student number** for both your username **and** password

Click **Login**

GOC LOGIN INFORMATION

COURSES ARE AVAILABLE TO ALL STUDENTS BEGINNING AUGUST 12.

Desire2Learn Brightspace:

Username

Student Number

Password

Student Number

Login



When you login, this is what you will see...

You can click on
different buildings to
get basic information
about the school and
your classes



NAVIGATING TO YOUR COURSES

- In the top left of your screen you will see  ***My Home*** and ***GOC-Homeroom***.
- Click on this icon  to see your list of available courses.
- To go to a course, click on the course title.

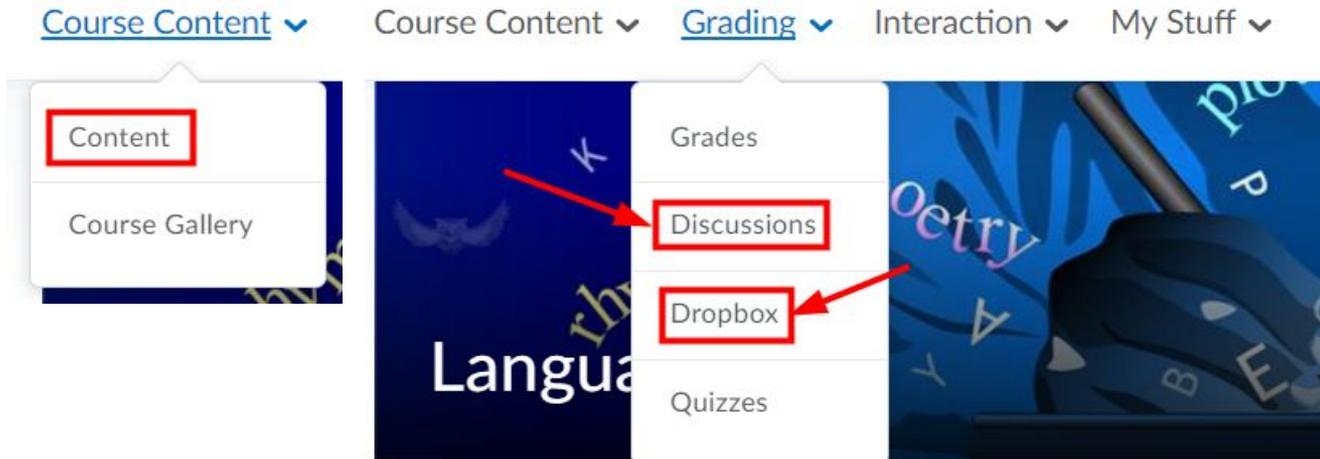
Take a few minutes to look around your course.

What do you think so far?

NAVIGATING YOUR COURSE

Click on different items in the nav bar to navigate to them

- Lessons in Content and links to all assignments
- Submit your assignments to the Dropbox or Discussion or take a Quiz
- See your scores by clicking Grades



Navigating Your Classes

- Click on each tool to navigate to it
- Start with the **Content** for daily assignments
 - Click on *Course Content*->*Content*, refer to your Course Pacing Calendar for the day's assignments
 - The *Course Pacing Calendar* will list the assignments for each day.

gwinnettonlinecampus

Course Name and Semester	
Date	Lesson
Week 1	8/14 Welcome to 9th Grade 1st Semester Language Arts!
	8/15 Overcoming Obstacles Vocabulary
	8/16 Homeless to Harvard
	8/17 Grammar Review
	8/18 Writing Workshop 1
Week 2	8/21 No Excuses, Day 1
	8/22 No Excuses, Day 2
	8/23 No Excuses, Day 3
	8/24 No Excuses, Day 4
	8/25 Writing Workshop 2





News ▾

Literary Terms

Posted Jun 15, 2017 12:06 PM

News Announcements- Read them!



Important Course information will be located down the right side of the page: teacher contact information, testing information, etc... Be sure to review it.

During this course we will have literary terms that we will be using in our discussions and on our tests. It is imperative that you know these terms. To help you review these terms, I have created flashcards for you to review weekly. It is important that you review these flashcards. To access these flashcards please go to my quizlet site: [Mrs. Bondeson's Quizlet page](#).

Scroll down to see more.



Mrs. Kimberly Bondeson
kimberly.bondeson@gwinnettonlinecampus.com
 678-951-3236
 Please contact me Monday-Friday, 9am-3pm



QUIZZES

Quiz List

Help

Current Quizzes	Attempts
<p>Orientation Quiz 2016-2017 ▾</p> <p>Always Available</p>	<p>0 unlimited</p>
<p>43 Culture Quiz (1) ▾</p> <p>Always Available</p>	<p>0 / 1</p>
<p>SampleQuizSokol ▾</p> <p>Always Available</p>	<p>0 / 1</p>
<p>Algebra Test ▾</p> <p>Always Available</p>	<p>0 / 1</p>
<p>IntTrig 2nd 1A Quiz ▾</p> <p>Always Available</p>	<p>0 / 1</p>

Number of times you can take it

Number of times you have taken the assessment

Name of assessment

If the assessment has a close date it will be located here.



DISCUSSIONS

Discussions

[Discussions List](#)

Filter by: Unread

1: River Valley Civilizations ▾

Topic	Threads	Posts
Geography and Cultural Diffusion Discussion ▾ ⚠ Moderated. After looking at Egyptian and Mesopotamian geography, explain how cultural diffusion and geography affected each area's development: (http://regentsprep.org/Regents/global/themes/movement/erl.cfm) – i.e. religious beliefs, city structures, safety, farming, etc. Also choose a major contribution from one of the civilizations and explain why you think that it is important to us today.	0	

Name of discussion assignment- just click on the name to access the discussion thread

0 Geography and Cultural Diffusion Discussion

⚠ Moderated.

After looking at Egyptian and Mesopotamian geography, explain how cultural diffusion and geography affected each area's development:
(<http://regentsprep.org/Regents/global/themes/movement/erl.cfm>) – i.e. religious beliefs, city structures, safety, farming, etc. Also choose a major contribution from one of the civilizations and explain why you think that it is important to us today.

Rubrics

 [Sample Rubric](#)

[Start a New Thread](#)

Click here to start your discussion post.



CHECKING DROPBOXES

	Score	Submissions	Feedback	Due Date
No Category				
Sample Dropbox	 100 / 100 - 100 %	1	 View	Jul 21, 2015 3:00 PM
Sample2	- / -	1	-	Aug 4, 2015 11:59 PM
TurnItIn Sample	- / 100	0	-	

It is very important that you read your teacher's feedback each day.



CHECKING GRADES AND FEEDBACK

Grades

Print

Add to ePortfolio

Final Calculated Grade

Grade

88.65 %

Grade Items

Grade Item	Points	Weight Achieved	Grade
Classwork Assessments			
Classwork Check 1.1 - 1.3	95.25 / 100		95.25 %
Quiz 1.1 - 1.3	91.28 / 100		91.28 %
Classwork Check 1.4 - 1.7	75 / 100		75 %
Quiz 1.4 - 1.7	93.08 / 100		93.08 %
Classwork Check 2.1 - 2.3	- / 100		-%
Quiz 2.1 - 2.3	- / 100		-%

Romeo and Juliet Discussion #3 100 / 100

100 % Individual Feedback:

You had a very thorough and well-thought out post to the prompt. It is clear that you understand the elements of a Shakespearean tragedy. Great job!

Romeo and Juliet Day 2 - / 100

-%

Romeo and Juliet Day 6 - / 100

-%

Romeo and Juliet Day 12 - / 100

-%



SETTING UP NOTIFICATIONS



Jennifer Littig

View as GOC_MS_FullTime_Stu [Change](#)

Profile
Notifications
Account Settings

Log Out

Contact Methods

Email Address

Send email notifications to: jennifer.littig@gwinnettonlinecampus.com 
[Change your email settings](#)

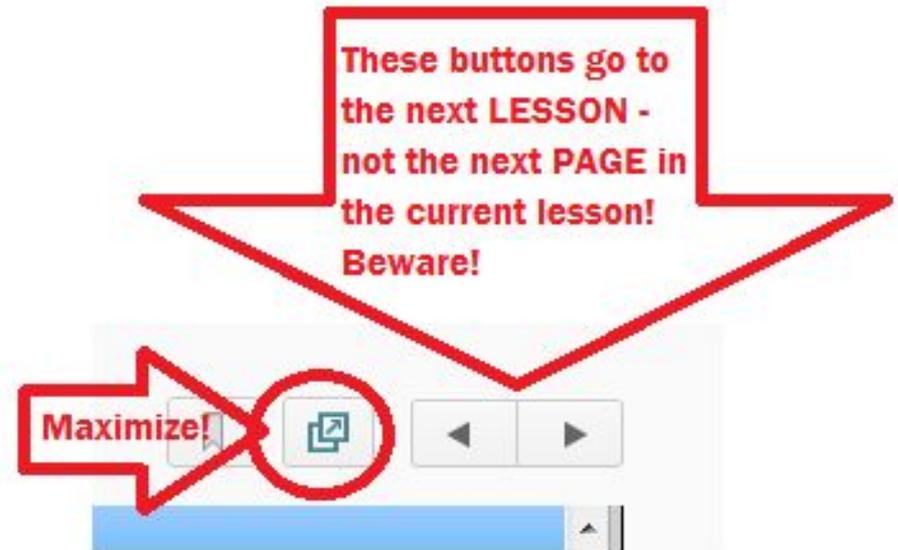
Mobile Number

Send text-message notifications to: **7708411650** 

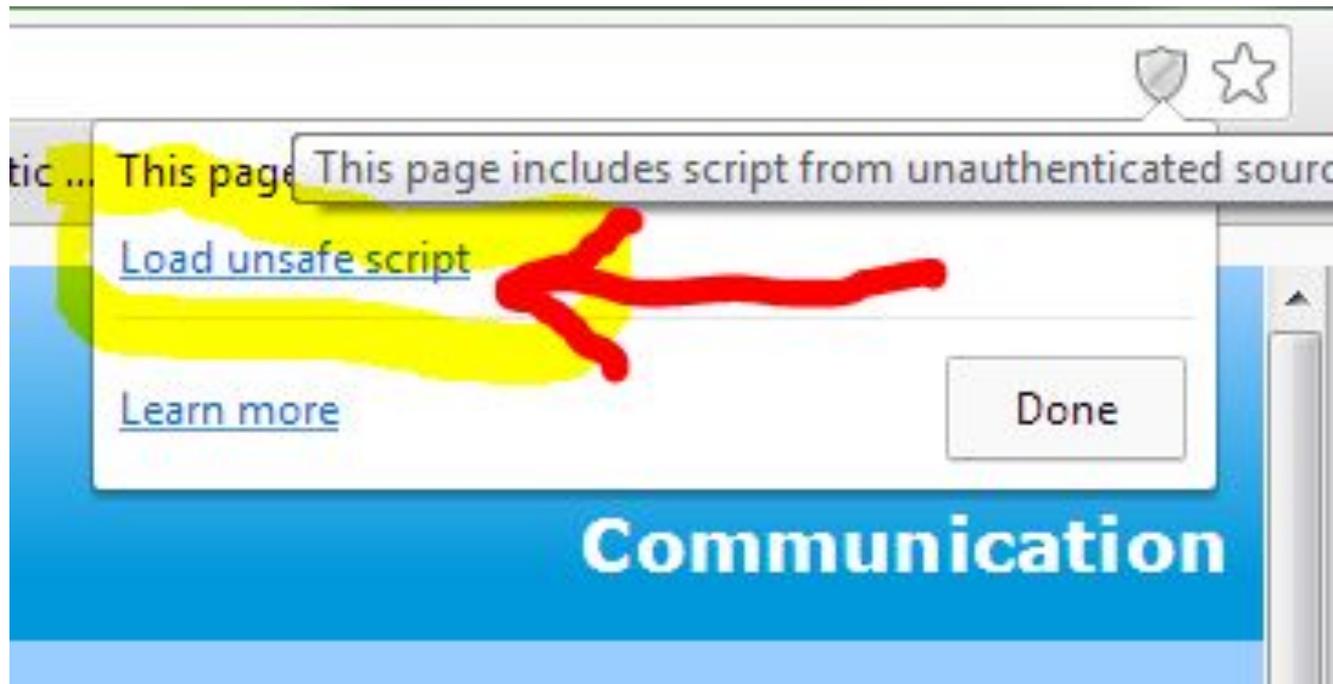
Max number of messages per day: 



Common Issues



I can't see the videos!



BASIC TROUBLESHOOTING

- Logout of D2L and restart your browser (Chrome works best).
- Clear your browser's cache.
- Try a different browser.
- Reboot your computer.
- Check any filtering software (Norton, MacAfee, Etc...)



GOC ORIENTATION LESSON

1. One lesson in each of your courses- read all information and watch all videos.
2. Submit Student Information Sheet to all courses.

