



# Beginning of Term Instructions for Middle School Students

Dear Supplemental GOC Middle School Student,

Thank you for opting to take an online class with Gwinnett Online Campus in addition to the regular school day through our Tuition program.

## Pacing

- To successfully meet course requirements, students should plan to spend 1-2 hours M-F for each course. Courses can be accessed 24 hours a day, 7 days a week.

## Orientation

- All students should plan to complete a virtual orientation prior to the first day of class. A live orientation is scheduled for **Thursday, August 8 at 5:00 pm**. The session will be recorded and linked to the website if you are unable to attend the live session. You will find the link to the session, along with additional supplemental program information on the GOC website under Programs→ Supplemental.

## Communication

- GOC students are issued a GCPS email address; all email correspondence from GOC will be sent to this address. Directions for accessing and logging into the email can be found through the “Logins” section of our website located [HERE](#).
- Students are expected to check their email daily for important information.

## Course Login

- Students can access their online courses beginning on the Monday before classes are scheduled to begin.
- To log in to your course, please visit the [GCPS portal](#) and log in using your student number as your User ID and your password. If this is your first time logging in, use your 8-digit birthdate as your portal password (i.e. January 7, 2001 = 01072001).
- Click on the button on the right that says Gwinnett Online Campus (the one with the black GOC logo). This should take you directly into Brightspace. Click the 3x3 waffle at the top right to find your courses.
- Course content can be found by clicking on the "Content" link on the course home page.

## Special Requirements

- Middle school courses may require face-to-face assessments. The testing schedule with the specific times for each course will be posted on our website and on the student’s course home page.
- If a student has a 504 plan, it is their responsibility to bring a copy of this plan to the GOC Main Office (770) 326-8082 no later than the week before class begins.

If you have any questions or concerns not addressed in this email or on our website, please email us at [gwinnettonline@gcpsk12.org](mailto:gwinnettonline@gcpsk12.org).