# GCPS' Parent Portal

## The go-to source for Gwinnett parents

In today's information age, a wide variety of information is available at your fingertips. And if you are the parent of a Gwinnett County Public Schools (GCPS) student, GCPS' Parent Portal will serve as a valuable tool and resource for information about your child and his or her academic career. ***In order to update your parent contact information and other critical school information for next school year you will need a parent portal account. If you have not requested a parent portal account, please do so using the form below. Bring the completed form to your child's school with your ID to verify your identity and complete the process.***

**Information to be Completed by Birth Parent or Legal Guardian Only (Please Print Clearly)**

Date: _____ School: _____

**PARENT NAME:** _____
*Last* *First* *M.I.*

Address: _____
*Street Address* *Apartment/Unit #*

_____
*City* *State* *ZIP Code*

Home Phone: ( ) _____ *Alternate Phone:* ( ) _____

Email Address : **Please print clearly in the blocks.** Email addresses are restricted to 60 characters. Please submit the same email address for all children attending Gwinnett County Public Schools.

**I assume the responsibility of using and protecting my ID and password. I agree to protect any information printed or transferred to my computer, or destroy the documentation generated from this site. I understand the information I have provided will be used for school and district communication.**

Signed: _____ Date: _____

**Student Information**

| STUDENT NAME(S) (first, middle initial, last) | Grade | Student Date of Birth | Student ID (if known) | Homeroom # |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**Enter information only for the child(ren) who are attending the same school as entered above.**

**It is necessary to complete a separate form for each school where children are registered.**

**Official Use Only**

Date Received: _____ Application Approved by: (initials) _____

Application Denied by: _____ Reason for Denial: _____

Data Entered into SIS: _____ (Initials) _____ (Date) **Please file form in Student Permanent Record**

Rev 05.17.17