

# BERKMAR HIGH SCHOOL

## THE PLAN... THE PROMISE...

2024-2025



405 Pleasant Hill Road  
Lilburn, GA 30047  
770-806-3700

<https://www.gcpsk12.org/BerkmarHS>

April 12, 2024

### WHAT IS A FAMILY AND COMMUNITY ENGAGEMENT PLAN?

It is a plan that describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members.

### WHAT IS A SCHOOL-FAMILY PROMISE?

It is a written agreement that outlines how the school, the students, and the family will work together to ensure your child's academic success. An effective School-Family Promise contains the following elements:

- Clear learning goals that are linked to the school's improvement plan
- Specific skills students will learn during the year
- Strategies that staff, families, and students will use to improve student learning
- Ways to extend learning at home
- Methods teachers and family members will use to communicate about student progress
- Opportunities for family members to observe and participate in the classroom
- Jointly-developed by families, school staff, students, community business partners, and other stakeholders during our Planning Meeting
- Reviewed and revised throughout the year (At Berkmar High School the Title I Plan is reviewed and revised during the Title I Planning Meeting and Drafts Document Review. It is also reviewed at various family meetings throughout the year.)

### LET'S TALK

Berkmar High School is committed to frequent **two-way communication** with families about student learning. Some of the ways we can foster effective communication include Parent-Teacher Conferences, Parent Portal, email, phone calls, teacher websites, BHS Family Center, and parent visits to their student's classrooms. To arrange such a visit, please call Sandi Bennett at 770-638-2364.

\*You can help by keeping family phone numbers and email addresses updated.

*If you need interpretation and/or translation services, please contact Sandi Bennett at 770-638-2364 or via email at [Sandi.Bennett@gcpsk12.org](mailto:Sandi.Bennett@gcpsk12.org)*

### ACTIVITIES TO BUILD OUR PARTNERSHIP

All parents are invited and encouraged to join us for any of the following workshops, meetings, or events. Times and dates of these opportunities to support learning will be posted on [berkmaronline.com](http://berkmaronline.com).

- Parent group meetings/workshops
- Local School Council Meetings
- Parent-Teacher Conferences
- Annual Parent Perception Survey
- Title I Planning Meeting & Document Review

We also encourage all families to attend our fine arts performances, school-wide events and join our PSAT.



## WHERE IS THE PLAN AVAILABLE?

The Family and Community Engagement Plan and all other Title I information are available on our school's website at ([www.gcpsk12.org/BerkmarHS](http://www.gcpsk12.org/BerkmarHS)) under the Title I Section. Families can also find paper copies of this Family and Community Engagement Plan in our Family Center. Families new to Berkmar High School receive a copy during the registration process.

## HOW IS THE PLAN DEVELOPED AND REVISED?

It is reviewed and revised at least annually during the Planning Meeting in the spring. All feedback forms from the Planning Meeting are submitted to the Office of Federal Programs for review. Families who are not able to attend the Planning Meeting have the opportunity to review draft documents and provide input during the draft document review period.

## COMMUNICATION

We will communicate, to the extent feasible, all information with you in a language and format you understand. We will provide interpreters during parent workshops and academic events whenever possible. Translation is available for most documents.

### Parents can request a parent-teacher conference by:

Contacting the Counseling Office at 770-806-8922 or emailing the student's counselor

[Firstname.lastname@gcpsk12.org](mailto:Firstname.lastname@gcpsk12.org)

\*You can help us by keeping family phone numbers and email addresses updated.

**Need assistance?** Contact the BHS Main Office at (770) 806-3700 or the BHS Family Center at (770) 806-3774

ENGAGING AND EMPOWERING FAMILIES WITH...

- ❖ **Title I Program Information:** Program information is available during the Title I Planning Meeting in the spring and Annual Parent Meetings in the fall, on the school website, and in the Family Center.
- ❖ **Curriculum Information:** Knowing what your child is learning at school is important. We will keep you informed throughout the year about what your child is learning during parent meetings, conferences, eCLASS, and on our school website.
- ❖ **Student Progress Monitoring:** The Parent Portal is an online resource that allows families to view grades, attendance, schedules, assessment, and your child's results, course history, and much more. Monitoring your child's progress in school is an important way to be engaged.
- ❖ **Parent Resources:** We have many resources available for checkout to use at home with your child. We also host several parent workshops to empower you as you work with your child at home.
- ❖ **Staff Training:** We will train our staff to effectively communicate with you. Your input on how we train our staff is valuable.
- ❖ **Communication:** We will communicate, to the extent feasible, all information with you in a language and format you understand. Whenever possible, we will provide interpreters during parent workshops, and academic events. Translation is available for most documents.
- ❖ **Transition Support:** Entering a new school can be scary for both students and families. We will host events to make sure both you and your child are aware of what is expected and how you can prepare as your child transitions to a new school level, college, and career.

## DID YOU KNOW?

- ✓ Title I is a federal program designed to support school reform efforts to improve teaching and learning for all students.
- ✓ Title I programs are based on effective means of improving student achievement and include strategies to support family engagement.
- ✓ The Title I Office reserves at least one percent of the district's allocation to fund family and community engagement programs. The use of these funds is based on suggestions gathered at our spring Planning Meetings from families and community members. Funds are distributed equally to all our Title I schools.
- ✓ Childcare and/or transportation may be provided for meetings and school events.

### *Our Mission*

The Mission of Berkmar High School is to graduate students who are prepared for college and careers.

### *Our Commitment*

ALL students have a customized path to graduation and becoming Enrolled, Enlisted, Employed, and/or engaged in Entrepreneurship.



## OUR DISTRICT GOALS

**Empathy:** Cultural competence, staff and student wellbeing, educator diversity.

**Equity:** Multi-tiered system of supports, opportunity and access, equitable resource allocation.

**Effectiveness:** Results-Based evaluation system, talent management, educational return on investment.

**Excellence:** Preferred education destination, post-secondary and workforce readiness, world-class communication, and engagement.

## OUR SCHOOL GOALS

We will provide all students with high quality curriculum and instruction in a supportive and effective learning environment to meet high academic standards.

### 2023-24 School Goals

1. Staff and student wellbeing: Berkmar High School will make students and staff's wellbeing top priority.
2. Post-secondary and workforce readiness: Berkmar High School will work to increase Post-secondary and workforce readiness.



WORKING TOGETHER TO ENSURE SUCCESS

### Berkmar High School will...

- promote student and staff wellbeing through prioritizing self-care, physical and mental health, and social emotional learning.
- will prepare each and every student for postsecondary and workforce readiness so they have multiple pathways to success based on their demonstrated knowledge, skills, ability, and interests.
- offer parents support and one-on-one assistance through the Family Center.



*Durant Williams* 7/22/2024

Principal's Signature

Date

### As Students, we will...

- participate in lessons on social emotional learning.
- use academy model and resources provided by our counselors to explore postsecondary opportunities.
- Actively attend and engage in learning writing and improving skills through intervention and enrichment opportunities.



### As Families, we will...

- attend training to support their child's wellbeing at home.
- participate in various College and Career nights to engage parents with the various opportunities for their children after graduation.
- Monitor student progress via parent portal, parent teacher conferences, communication, and other tools made available by the school.

VISIT OUR PARENT/FAMILY CENTER

Our Family Center has booklets, workshop handouts, tutoring schedules and many other resources available for families to checkout and use at home. Our Parent Instructional Coordinator is available to help you find resources, navigate the Parent Portal, connect with teachers, and learn about ways you can help your children at home.

Our Family Center is in room 8.237 the first hall to the right after you enter the Main Lobby.

Hours of operation are 6:30 AM – 2:30 PM  
Monday - Friday

Please contact our Family Center for additional resources available to take home.

770-806-3774

### Volunteer opportunities



Please contact our school to learn more about volunteer opportunities and joining PTSA. Additional dates and times of events may be found on Berkmar High School's website.

To arrange a classroom, visit or observation, please call **Sandi Bennett at 770-638-2364.**