



**SECKINGER**  
HIGH SCHOOL



2024 - 2025

# **STUDENT HANDBOOK**



# SECKINGER

## HIGH SCHOOL

### ADMINISTRATION

**Principal Jimmy Fisher**

**Assistant Principal**  
Chris Bess

**Assistant Principal**  
Stephanie Grant

**Assistant Principal**  
Tara Haynes

**Assistant Principal**  
Erin James

**Assistant Principal**  
**Community School Director**  
Terry May

**Assistant Principal**  
**Athletics Director**  
Kelli Poff

**Assistant Principal**  
Lindsey Robertson

**Assistant Principal**  
Ryan Vamplew



### OUR CAMPUS

#### **Address:**

3655 Sardis Church Road, Buford, GA 30519

#### **Phone Numbers:**

Main Office: 678-288-0800

Attendance: 678-288-0876

Athletics: 678-288-0842

Community School: 678-288-0885

Counseling: 678-288-0791

Clinic: 678-288-0802

#### **Website:**

<https://www.gcpsk12.org/SeckingerHS>

### SCHOOL HOURS

**7:10 AM - 2:10 PM**

# THE PATH FORWARD

Seckinger Jaguars are  
**Responsible** students who are  
**Respectful** to everyone and  
**Reflective** of their actions.

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# Gwinnett County Public Schools 2024-25 SCHOOL YEAR CALENDAR

4

Independence Day  
(Systemwide Holiday)

23

Administrative Staff  
Meeting

25-26

Required Pre-planning/  
Staff Development [#1-2]

29-31

Required Pre-planning/  
Staff Development [#3-5]

JULY 2024

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-2

Winter Break  
(School Holidays)

3

Teacher Planning/Staff  
Development [#8]  
(Student Holiday)

6

Begin 2nd Semester  
[Day 92]

20

MLK Jr. Day  
(Systemwide Holiday)

1-2

Required Pre-planning/  
Staff Development [#6-7]

5

First Day of School

AUGUST 2024

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

7

Digital Learning Day #3

13-17

Student/Teacher Holidays  
(School Holidays)

2

Labor Day  
(Systemwide Holiday)

20

Digital Learning Day #1

SEPTEMBER 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5-6

Early Release  
Elementary and  
Middle School

14

Digital Learning Day #4

10-14

Fall Break  
(School Holidays)

23-24

Early Release  
Elementary and  
Middle School

OCTOBER 2024

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2025

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7-11

Spring Break  
(School Holidays)

5

Digital Learning Day #2

25-29

Thanksgiving Break  
(School Holidays)

NOVEMBER 2024

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19-21

Early Release for High  
School Exams

21

Last Day of School [Day 180]

22-23

Teacher Post-planning/  
Staff Development [#9-10]

26

Memorial Day  
(Systemwide Holiday)

Note: GCPS will make up any inclement  
weather days by using Digital Learning  
Days, and/or extending the school day  
or year.

18-20

Early Release for High  
School Exams

20

End 1st Semester  
[Day 91]

23-31

Winter Break  
(School Holidays)

DECEMBER 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

12-Month Employee Holidays  
2024-25

July 4

Independence Day

Sept. 2

Labor Day

Nov. 28-29

Thanksgiving

Dec. 23-31

Winter Break

Jan. 1

Winter Break

Jan. 20

MLK Jr. Day

April 11

Spring Holiday

May 26

Memorial Day

June 19

Juneteenth

First and Last Days of School  
 Teacher Planning/Staff Development/Student Holiday

Student/Teacher Holiday  
 Digital Learning Day

# SECKINGER

## HIGH SCHOOL

### VISION

Seckinger High School will become a world-class school where students acquire the knowledge and skills to be successful in college and careers.

### MISSION

The mission of Seckinger High School is to pursue excellence in academic knowledge, skills, and behavior for each student, resulting in measured improvement against local, national, and world-class standards.

<div>SKG</div> <div>BELL SCHEDULE</div>			
Pledge/Moment of Silence   7:10 AM-7:12 AM			
1ST PERIOD	7:12-8:02 AM		
TRANSITION	8:02-8:08 AM		
2ND PERIOD	8:08-8:58 AM		
TRANSITION	8:58-9:04 AM		
3RD PERIOD	9:04-9:54 AM		
TRANSITION	9:54-10:00 AM		
4TH PERIOD	10:00-10:50 AM		
TRANSITION	10:50-10:56 AM		
5TH PERIOD  A Lunch: 10:50-11:15 AM B Lunch: 11:20-11:45 AM C Lunch: 11:50-12:16 PM	<u>A LUNCH</u> Lunch: 10:50-11:15 AM  Transition: 11:15-11:20 AM  5th Period: 11:20-12:16 PM	<u>B LUNCH</u> 5th Period: 10:56-11:20 AM  Lunch: 11:20-11:45 AM  Transition: 11:45-11:50 AM  5th Period: 11:50-12:16 PM	<u>C LUNCH</u> 5th Period: 10:56-11:50 AM  Lunch: 11:50-12:16 PM
TRANSITION	12:16-12:22 PM		
6TH PERIOD	12:22-1:12 PM		
TRANSITION	1:12-1:18 PM		
7TH PERIOD	1:18-2:08 PM		
ANNOUNCEMENTS	2:08-2:10 PM		

# SKG

## BLOCK BELL SCHEDULE | ODD PERIODS

Pledge/Moment of Silence | 7:10 AM-7:12 AM

<b>1ST PERIOD</b>	<b>7:12-8:44 AM</b>
TRANSITION	8:44-8:50 AM
<b>3RD PERIOD</b>	<b>8:50-10:22 AM</b>
TRANSITION	10:22-10:28 AM
<b>5TH PERIOD</b>	<b>10:28-12:30 PM</b>
TRANSITION	12:30-12:36 PM
<b>7TH PERIOD</b>	<b>12:36-2:10 PM</b>
DISMISSAL	2:10 PM

# SKG

## BLOCK BELL SCHEDULE | EVEN PERIODS

Pledge/Moment of Silence | 7:10 AM-7:12 AM

<b>2ND PERIOD</b>	<b>7:12-8:44 AM</b>
TRANSITION	8:44-8:50 AM
<b>4TH PERIOD</b>	<b>8:50-10:22 AM</b>
TRANSITION	10:22-10:28 AM
<b>6TH PERIOD</b>	<b>10:28-12:30 PM</b>
TRANSITION	12:30-12:36 PM
<b>8TH PERIOD</b> Personalized Learning Period	<b>12:36-2:10 PM</b> Intervention/Enrichment Capstone Projects Industry & University Seminars Credit Recovery Student Council, Clubs, & Activities Exploration "Tinker" Time
DISMISSAL	2:10 PM

## FOLLOW US ON SOCIAL MEDIA

Get connected for our latest News and Updates



**SECKINGER HIGH SCHOOL**



**@SKG\_Jaguars**



**@SKG\_Jaguars**



# SECKINGER HIGH SCHOOL

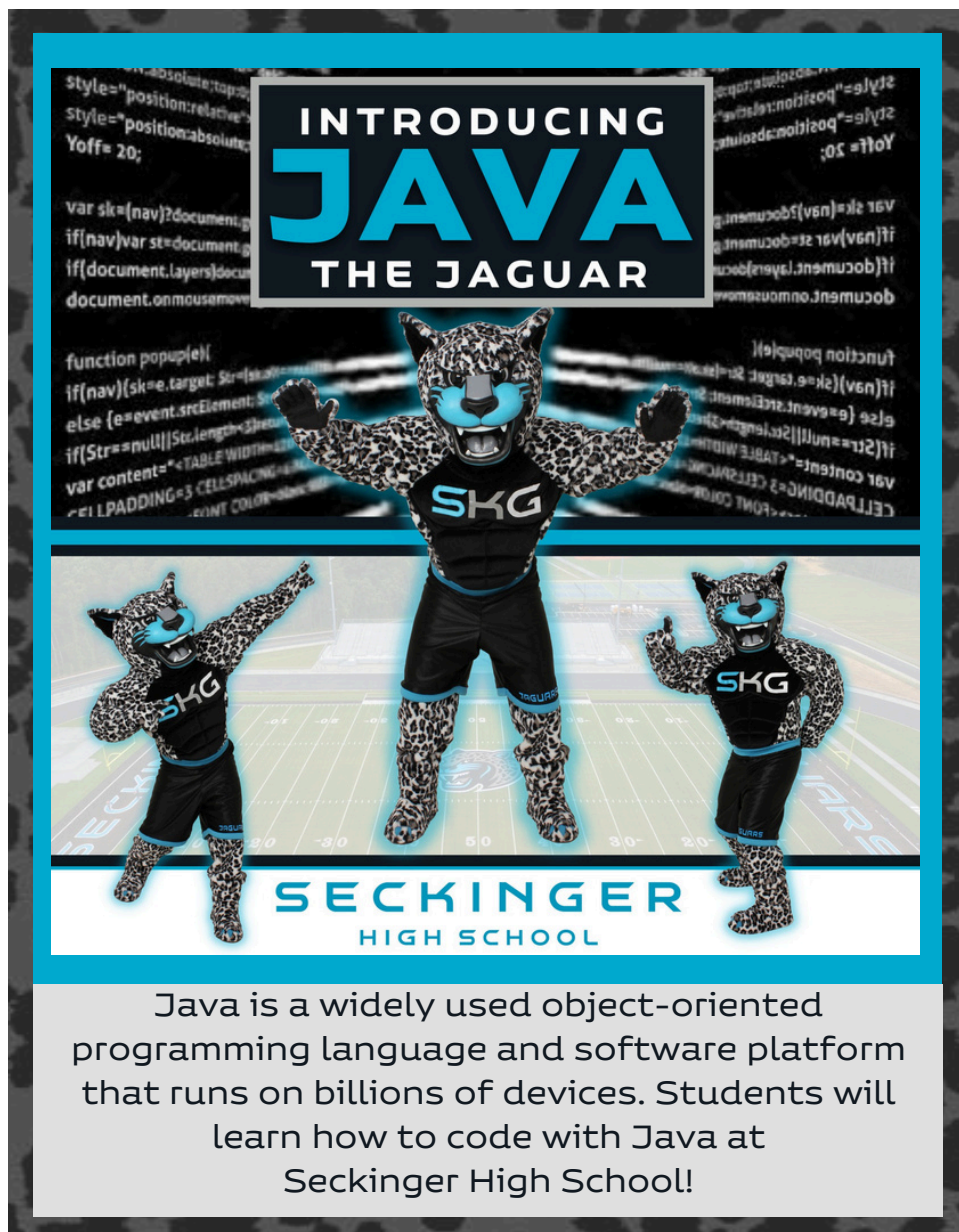
## MAKING HISTORY & BUILDING TRADITIONS

**ORIGIN** Plans for the school began in 2020 to help relieve overcrowding and continued growth of Mill Creek and Mountain View clusters. The school opened in 2022 under the leadership of Principal Memorie Reesman.

**SECKINGER HIGH SCHOOL** proudly bears the name of one of the longest-serving members of the Gwinnett County Board of Education, Daniel D. Seckinger.

**SCHOOL COLORS: PANTONE BLUE, BLACK, GRAY, AND WHITE**

**MASCOT: JAGUARS**



Java is a widely used object-oriented programming language and software platform that runs on billions of devices. Students will learn how to code with Java at Seckinger High School!

*Pantone 312 Blue*

HEX | 00A9CE

*Pantone Black 6*

HEX | 101820

*Pantone 421 Gray*

HEX | B2B4B2

*Pantone 423 Gray*

HEX | 898D8D

*White*

HEX | 534C3E

The colors shown are from the Pantone Matching System (PMS) are authorized by Seckinger High School and should not be changed.





# Alma Mater

## SECKINGER HIGH SCHOOL

**The Seckinger High School Alma Mater  
Est. 2022**

**Verse:**

**In the heart of Buford, Georgia  
With its banner blue  
Stands our noble Alma Mater,  
With its students true.**

**CHORUS:**

**Lift the chorus, speed it onward  
Loudly we will shout!  
Praise to thee our Alma Mater,  
Seckinger, All Hail!!**

**Verse:**

**Innovation, Dedication  
In our structure grand,  
Inspiration to our nation,  
Seckinger shall stand!**

**CHORUS:**

**Lift the chorus, speed it onward  
Loudly we will shout!  
Praise to thee our Alma Mater,  
Seckinger, All Hail!!**

**Lyrics by Mastery Choral Students  
Music adapted from H.S. Thompson  
Sung to the tune of "Annie Lisle",**

**a popular 1857 ballad by H. S. Thompson.**





# SECKINGER

## HIGH SCHOOL

**Seckinger – the Bravest Jaguars,  
Proudly raise the banner high!  
All our fears we will devour,  
Cheer for Seckinger with pride.  
Stand and Marvel at our Family,  
Our Courage, Fire, and Power.  
We are filled with wonder and glee,  
For our Mighty Seckinger!**



**Chant:**

**(slow) J-A-G-S**

**(fast) J-A-G-S**

**Let's go Jags!**



**We are filled with wonder and glee,  
For our Mighty Seckinger!**

**SECKINGER FIGHT SONG**



*Composed by Albert Perfect*

*Arranged by Hannah Cavender*

*Lyrics by Amber Paige Lee*



## GENERAL INFORMATION

### WHERE DO I GO FOR:

Absences Due to Travel/College Visits .....	Attendance Office
ADAP Certificate - Order on MyPaymentsPlus .....	Attendance Office
Certificate of Attendance .....	Attendance Office
Clubs and Organizations .....	Ms. Kelli Poff, Athletics Director
Free and Reduced Lunch .....	Application on Website
Lockers .....	T326
Lost and Found .....	T326
Medication Drop Off .....	Clinic: Must be Dropped off by Parent
Student Parking .....	T326
Report Address/Phone Changes .....	Counseling Office
Work Permits/Transcripts .....	Counseling Office
Chromebook Help.....	Tech-Office Room T317
Title IX Reporting .....	Dr. Ryan Vamplew, Assistant Principal

## CAFETERIA AND FOOD SERVICES

### Breakfast & Lunch

The SKG Cafeteria uses a touch-free payment method.

To pay for school breakfast and lunch, you must deposit money into your MyPaymentsPlus account and have one of the following:

- StudentVue App
- Your Student ID



MyPaymentsPlus



Free & Reduced Meal Program



StudentVUE Android



StudentVUE Apple

**I'M HUNGRY,  
ARE YOU  
HUNGRY?**

### PRICES:

**Breakfast - \$1.50**

**Lunch - \$2.50**

**Extra Entrée - \$2.25**

**Extra Sides - \$0.40**

**a la carté Options - Price Varies**

No Outside food is allowed except packed lunches from home.

That means...

**NO DELIVERIES OF FOOD  
ANYWHERE ON CAMPUS FROM  
PARENTS OR  
DELIVERY SERVICES.**



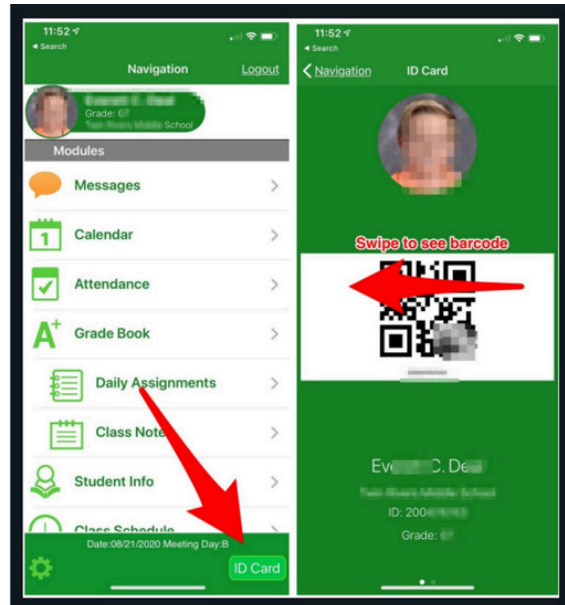
## GENERAL INFORMATION

### CAFETERIA AND FOOD SERVICES (continued)

Buying Lunch Using Your Student ID Barcode

**Download the StudentVue App on your mobile device**

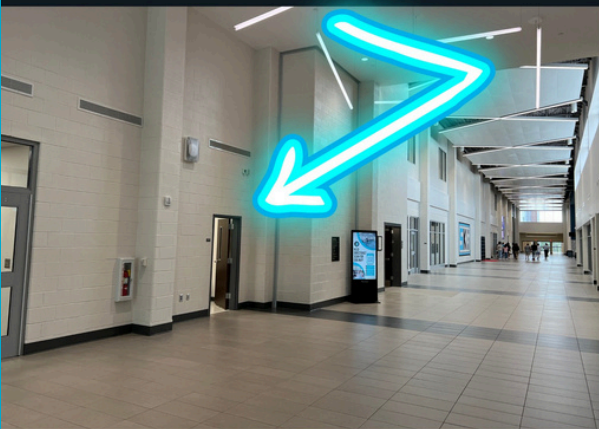
- Login to app using Student ID and portal password.
- Tap the ID Card button located in the bottom right corner of the main screen.
- Swipe the QR Code to view the barcode.
- Take a screenshot to make checkout faster.



## CLINIC



# SECKINGER CLINIC



**LOCATED IN THE  
FRONT OF THE  
SCHOOL**

**OPEN 7:00 AM-2:15 PM**

**PARENTS NEED TO PROVIDE ALL MEDICATION  
FOR STUDENTS AND IT MUST BE LEFT IN THE  
CLINIC UNLESS APPROVED TO CARRY.**

**Near the Front Office and Library**



# GENERAL INFORMATION

## CLINIC (continued)


All health conditions should be updated via the parent portal and all forms need to be updated at the beginning of the new school year. Parents/guardians must drop off medication to the clinic. Students cannot transport medication unless approved to carry emergency meds by a doctor and documentation has been provided. All medication must be provided by parents/guardians. We do not provide any medication for student use.

### CLINIC CARES

Feel free to make monetary donations to the clinic on My Payments Plus. We also welcome donations such as hygiene products, band aids, tissue, sanitizer, ziplock bags and clothes.

### GENERAL CLINIC SUPPLIES

- Band-aids
- Gauze
- Ace Wraps
- Feminine Products and more



## COUNSELING | COLLEGE & CAREER

### COUNSELING CANOPY



LOCATED IN THE FRONT OF THE SCHOOL

NEAR THE FRONT OFFICE AND ACROSS FROM THE LIBRARY



### COUNSELING PROGRAM SERVICES

Some of the services the counselors provide to students are the following:

1. Academic advisement and course selection
2. Counseling-personal concerns
3. Personal development
4. Preventive counseling
5. Interpretation of test results
6. Career/College guidance
7. Classroom guidance
8. Orientation and follow-up of new students
9. Post-secondary options
10. Student mediation sessions
11. Dual Enrollment

SCAN THE QR CODE TO VISIT THE COUNSELING WEB SITE



### COUNSELOR ASSIGNMENTS

A - Co .....Dr. Jackson  
Cr - Ho .....Ms. Novelly  
Hp - Merc .....Ms. Hatcher  
Merd - Sam .....Ms. Young  
San - Z .....Ms. Adam

# GENERAL INFORMATION

## CURRICULUM

Curriculum Administrator: Erin James

**We are not able to honor schedule change requests after the registration process closes. We hire faculty and build the master schedule based on the classes students request during the registration process, therefore we are not able to accommodate schedule changes for the following reasons:**

- The class could impact my overall GPA.
- The class is too difficult.
- I no longer need the class for graduation.
- I don't like my teacher.
- I don't like my Advisement/lunch period.

**The ONLY schedule changes permitted after the registration period ends are for students who:**

- Registered for a class for which they already have credit in course history.
- Are seniors who are missing a class for a graduation requirement.

**Schedule change requests between 1st & 2nd Semester will also not be honored as we schedule the entire year based on registration each spring. Therefore, please review your classes carefully during the registration process in the spring, as you will NOT be able to change your classes later.**



## GRADUATION REQUIREMENTS

To graduate in the state of Georgia, students must earn a minimum of 23 credits (also called units) in the following areas of study.

### CORE COURSE REQUIREMENTS:

- Language Arts (4.0 Units Required)
  - Must include 9th Grade Language Arts and 11th Grade Language Arts
- Mathematics (4.0 Units Required)
  - Including Algebra I, Geometry, Advanced Algebra, and Additional Math
- Science (4.0 Units Required)
  - Biology, Chemistry, Physics, and a 4th Year Science
- Social Studies (3.0 Units Required) (4.0 Units Recommended)
  - Recommended: Civic Engagement or AP Human Geography Required: World History, U.S. History, Economics/Political Systems

### ELECTIVE REQUIREMENTS:

- Required Electives (3.0 Units Required) (2.0 Units of Foreign Language Recommended)
  - Any Combination of Fine Arts, Technical Electives or Modern/Classical Language 2.0 units of Foreign Language are required for university admission in the state of Georgia
- Health and Physical Education (1.0 Unit Required) or 3.0 Units of JROTC
- Other Electives (4.0 Units Required)

# GENERAL INFORMATION

## CURRICULUM (Continued)

### HOW DO I KNOW IF I AM ON TRACK?

Students can earn .5 units per class each semester. For admission to a University System of Georgia college or university, students must pass specific courses in the core academic areas - language arts, math, science, and social studies – as well as two units of the same modern or classical language.

If you feel you are “off track” for graduation, or have failed a course and are concerned about graduating on time, please make an appointment to see your counselor.

#### PRO TIP

YOU CAN KEEP UP WITH YOUR COURSE PROGRESS & GPA ON THE STUDENTVUE APP UNDER COURSE HISTORY



### HONOR GRADUATES

Seckinger High School will recognize Honor Graduates by cumulative GPA at the end of the first semester of the senior year using a 90.00 (not rounded) cumulative GPA. A student needs a full year (two semesters) of core course grades at Seckinger (if transferring from a non-accredited institution) in order to be considered for class rank, honor graduate status, or membership in any Honor society. In an effort to reward the hard work of any senior whose overall GPA is 89.5 to 89.999 and who continues to strive to achieve Honor Graduate status, these students will have the opportunity to be recognized at graduation as an Honor Graduate, should the student achieve this status by the end of second semester of the senior year.

### FINAL EXAMS

Final exams will occur at the end of each semester. The exam schedule will be posted by mid-semester. Vacation plans should be made so that a student will not miss finals. No early exams are given. If a student misses an exam due to medical reasons, the Attendance Office is to be contacted on the date of the absence. A physician's note may be required.

### REPORT CARDS

Report cards are issued at the end of each semester and are sent by mail to your home address on file. Students will receive their first semester grades after the start of the second semester, and second semester grades will be mailed after the end of the school year.

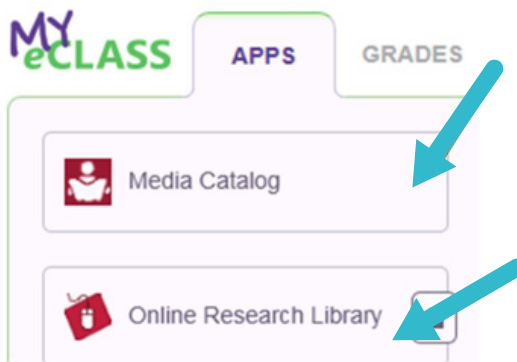
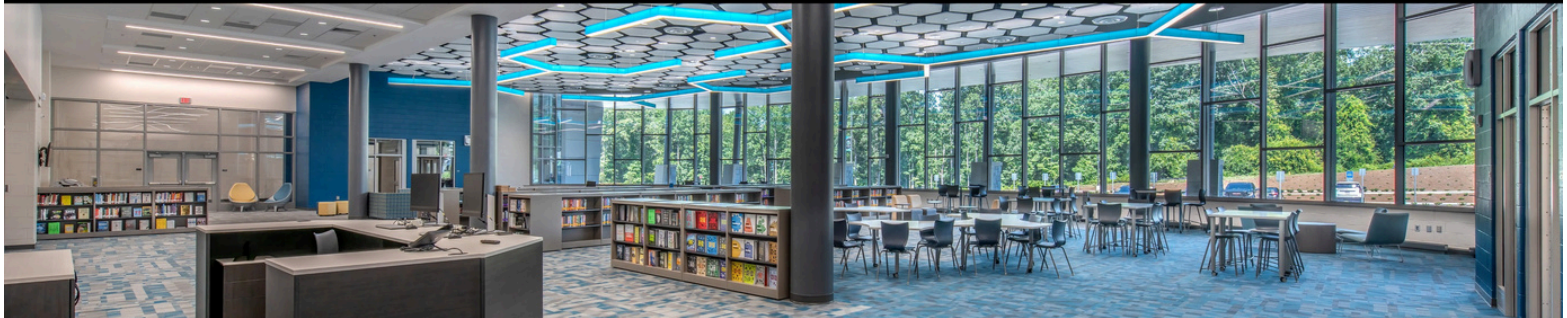


## GENERAL INFORMATION

### LIBRARY



**COME VISIT**  
*The Library*  
—  
**Open Daily**  
**6:45 AM - 2:30 PM**  
—  
*Check out up to FIVE books!*



#### MEDIA CATALOG

Through the Media Catalog, students can place books on hold to be delivered to them in their classes.

#### ONLINE RESEARCH LIBRARY

Students also have access to the Online Research Library where they can find credible sources for their research projects

#### Search for Books:

[tinyurl.com/SKGbookorder](https://tinyurl.com/SKGbookorder)

#### Request for Book Orders:

[tinyurl.com/SKGbookorder](https://tinyurl.com/SKGbookorder)

### GWINNETT COUNTY PUBLIC LIBRARY & TUTOR.COM

Did you know you can check out books from the public library using your student number? You can also access all of the GCPL databases for free, including Tutor.com for free tutoring! See directions below:

- Tutor.com
  - Go to [www.tutor.com/gcpl](https://www.tutor.com/gcpl)
  - Barcode: [Student Number]
  - Password: [Birthday MMDD]
- Gwinnett County Public Library
  - Barcode: Student Number
  - Password: MMDD

The PIN/password is the birth month and date, in the MMDD format, of the student. For example, if the student birthday is January 1, the PIN/password will be 0101.



# GENERAL INFORMATION

## EVERYTHING YOU NEED TO KNOW ABOUT PARKING ON CAMPUS

Parking on campus is a privilege. Therefore, specific rules and regulations are expected of the student to maintain this privilege. If rules are not followed, parking privileges may be revoked at any time. Each student who drives an automobile to school must register the vehicle by purchasing a parking permit on MyPaymentsPlus. The parking decal must always be visible when on campus. In the event a student must drive a temporary vehicle to school, a "Temporary Parking Permit" must be obtained. Personal notes left on the dash are not acceptable. Unauthorized vehicles will receive a parking ticket. Parking permits may not be sold, traded, or transferred from one student to another. Any student who sells, trades, or gives his parking pass to another student will have his parking privileges permanently suspended. The student who receives the unauthorized parking permit will have their parking privileges suspended for one year.

**Note:** All efforts are made to ensure parking security. However, Seckinger High School and the Gwinnett County School System assumes no responsibility for damages, loss, or theft. If vehicle accidents occur on campus, please see the SRO before removing vehicles from the campus.

## PARKING RULES:

- Cell phone use is not allowed while you are driving your car.
- Parking may be revoked due to discipline issues or denied if you owe any outstanding fines or fees.
- You must not leave the campus at any time during the school day without proper authorization.
- Your vehicle can be searched by administration at any time without consent of student or parent.
- Buses and pedestrians ALWAYS have the right of way.
- Drivers should be courteous and cautious at all times. Speed limit is 10 MPH. Drivers must stop at all stop signs.
- Loud mufflers, tire squealing, fast starts, speeding, and loud radios are not allowed.
- A parked vehicle must occupy only one space. No parking on or across the lines.
- Towing will be enforced if necessary.
- Students may not enter the parking lots during the school day without written permission from an administrative office. You are subject to be checked by the campus monitor.
- Parking fees are non-refundable and non-transferable.
- You are not allowed to give your parking space to anyone else nor can you use someone else's parking space.
- Cars must be parked facing forward- no backing in.

**When you receive your pass, read and understand the parking lot rules. Not adhering to rules can result in revocation of driving privileges on campus.**

### Make sure

- You have a current/valid driver's license and insurance.
- Your decal is properly displayed while on campus. If you drive a different car, obtain a temporary parking permit.
- Report to Room T326 if your Driver's License is revoked or auto insurance is cancelled or changed.
- Notify Room T326 of any vehicle change that happens during the school year.

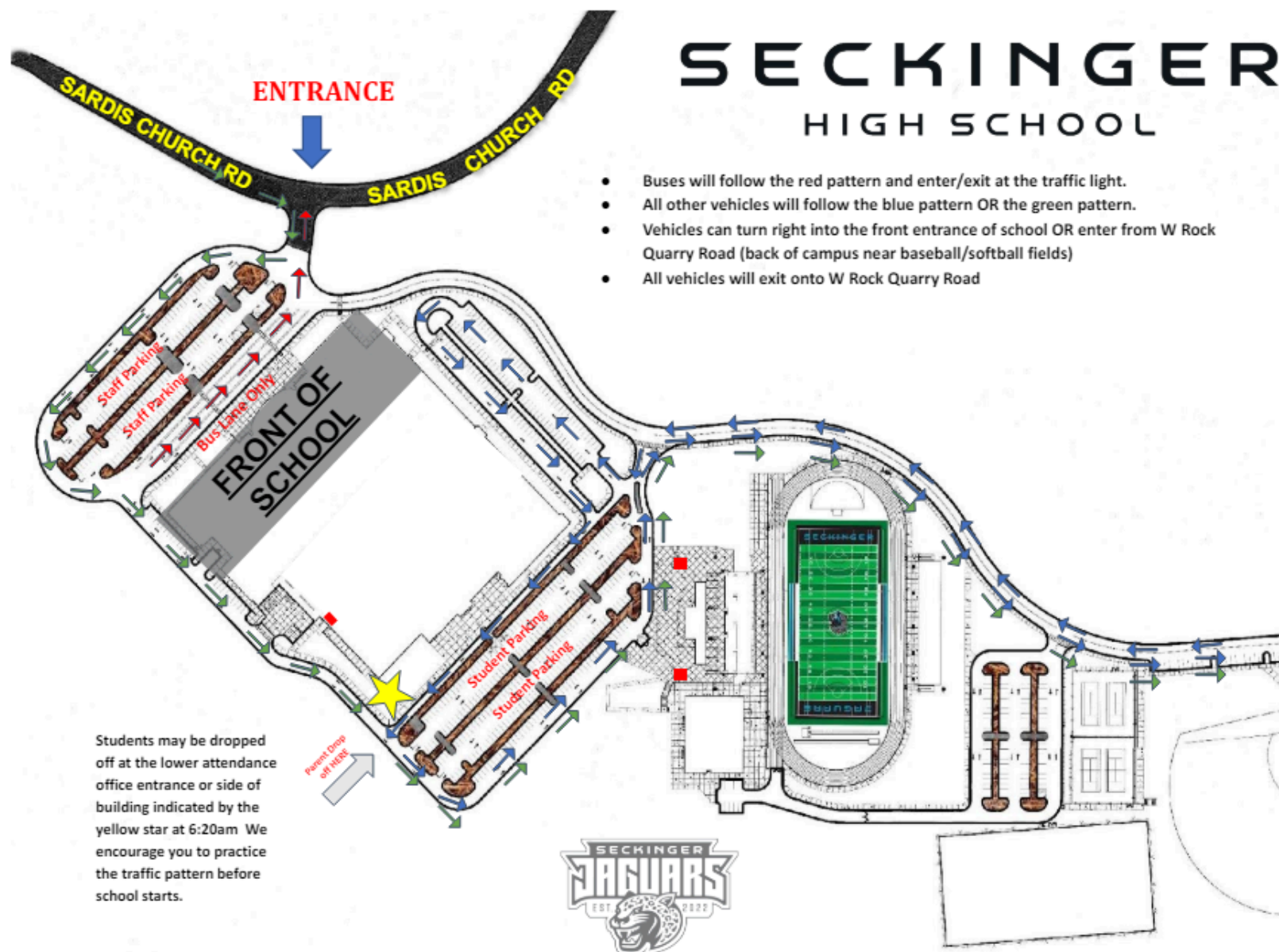
# GENERAL INFORMATION

## PARKING

### STUDENT PARKING AND PARENT DROP OFF

Parents are able to drop off in the front of the school and in the back. The student parking lot location is located in the back of the school. Students will take the entrance via West Rock Quarry Rd. See directions below:

- Turn on West Rock Quarry Road for student parking entrance. Drive past the sports fields and then turn left into student parking lot.
- For student drop off, you can enter by turning right into the front entrance of the school OR enter through West Rock Quarry. All vehicles will exit via West Rock Quarry

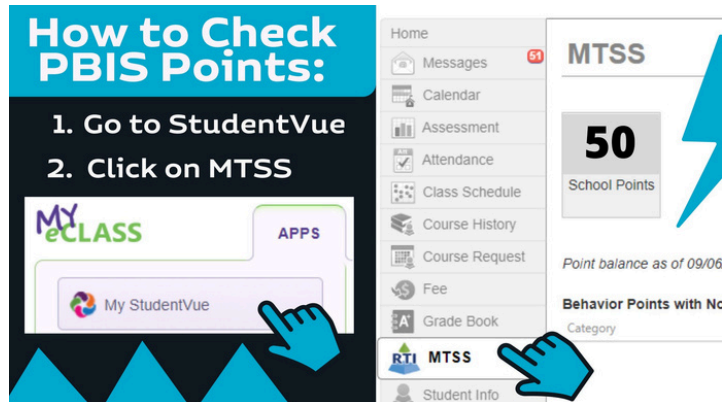


## GENERAL INFORMATION

### PBIS

#### POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS

Improving student academic and behavior outcomes is about ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions possible. Positive Behavioral Interventions and Supports (PBIS) provide an operational framework for achieving these outcomes. PBIS guides selection, integration, and implementation of the best evidence-based behavioral practices for improving behavior outcomes for all students. For more information about PBIS, please visit the GCPS PBIS web site.



### TECH OFFICE

Forgot your password? Any of your teachers who have you on their class roster can reset your password in their teacher portal.

All other tech inquiries, visit the Tech office, Room T317



THE TECHNOLOGY OFFICE IS LOCATED  
ON THE CITRON FLOOR ROOM T 317



# GENERAL INFORMATION

## TITLE IX

Title IX Coordinator: Dr. Ryan Vamplew



Front  
Office



ryan.vamplew@gcpsk12.org

**Notice of Nondiscrimination:** Gwinnett County Public Schools (GCPS) does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. GCPS is expressly prohibited from subjecting any person to discrimination or harassment on the basis of his/her membership in a protected class by the following laws: Title VI and Title VII of the Civil Rights Act of 1964; Age Discrimination in Employment Act of 1967; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; Title I and Title II of the Americans with Disabilities Act of 1990; and Title II of the Genetic Information Nondiscrimination Act of 2008.

See the Gwinnett County web site for more information: <https://www.gcpsk12.org/domain/12361>

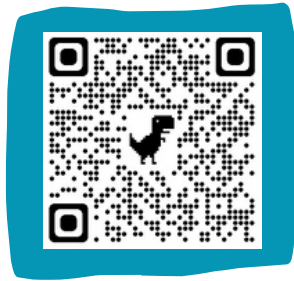
## ACADEMICS AND INSTRUCTION

### TESTING

#### HOW, WHERE, AND WHEN

##### COLLEGE BOARD

Students should go to [www.collegeboard.org](http://www.collegeboard.org) for testing dates, registration information, and registration deadlines for the SAT.



College Board

##### ACT

Students should go to [www.act.org](http://www.act.org) for registration and deadline information for the ACT.



ACT

Remember, if you qualify for the Free or Reduced Lunch program, you also qualify for free or reduced testing fees for the SAT, ACT & AP Exams.



**BE SURE TO CHECK THE SKG STUDENT CALENDAR FOR ALL SKG TESTING DATES**

Students should go to the SKG Student Calendar for updated testing dates. Scan the QR for a direct link.





# ATTENDANCE

## STUDENT CHECK-IN/CHECK-OUT

Please drive around the back of the school for all student check-ins and check-outs.



### CHECKING IN

If a student arrives after 7:20 am, the student must check-in to school at the attendance office located in the back of the building. To check-in, the student must do the following:

- Provide a written note from a parent/guardian providing:
  - student name
  - student ID #
  - date of tardy
  - reason for tardy
  - parent signature
  - parent daytime phone number
- The tardy will be classified as excused or unexcused according to the same guidelines applied to student absences.
- Present the admit note to the teacher upon arrival to class.
- An appointment or note from doctor also accepted.

**Note: 5 or more unexcused check-ins could result in discipline consequences.**

# ATTENDANCE

## CHECKING OUT

Parent verification is mandatory in order to check out. At the beginning of each school year, parents should update health and emergency contact information for their student(s) in the parent portal. **Only those emergency contacts listed in the Parent Portal are allowed to check a student out.** Therefore, it is important each student has updated emergency and parent contact information in the Parent Portal. During the school day, should a student need to check-out of school due to illness the student should get a hall pass from the teacher and report to the Clinic. If a student driver must leave school before 1:30 for a pre-arranged appointment, the student must check-out at the Attendance Office and follow the procedures below:

NOTE: For security reasons, we do not permit call in parent check-outs. If a student is sick or has an emergency, the school clinic or attendance office will contact a parent/guardian or emergency contact.

- Prior to school starting, the student driver should provide the Attendance Office with a note from the parent or guardian stating the date, the time requested for the check-out, and the reason. This applies only to student drivers.
- The student absence due to checking out will only be excused if it meets one of the approved reasons stated in the GCPs Student Handbook.
- The student is then provided with a check-out pass to be shown to the classroom teacher at the time of the check-out. This pass should be brought to the Attendance Office to complete the check out process.
- If the parent cannot be contacted, the student may not be allowed to check out. A parent or guardian must be contacted to grant permission before a student is allowed to leave campus. Students will only be dismissed to the parent or guardian or the emergency contact listed in the Parent Portal. Students who leave campus without following the check out procedures will be considered AWOL from school and disciplined accordingly.
- Students should not contact their families directly to check out early.



**NO STUDENT CHECK-OUTS AFTER 1:30 PM**

## EXCUSED ABSENCE

A student must bring a written note from the parent/guardian or healthcare provider providing an explanation for an absence. Notes must be turned into the Attendance Office, and excused notes can be emailed to [seekingerattendance@gcpsk12.org](mailto:seekingerattendance@gcpsk12.org). After 10 parent excuse notes in a school year, the school may request additional documentation, including doctor's notes, to continue to excuse absences and tardies.

**The written note from the parent/guardian must include:**

STUDENT NAME

STUDENT ID #

DATE OF ABSENCE(S)

REASON FOR ABSENCE(S)

PARENT SIGNATURE

PARENT DAYTIME PHONE NUMBER

# ATTENDANCE

## TARDY POLICY

All students are expected to be in school and/or class on time. This means being inside the classroom at the conclusion of the tardy bell. Students have 6 minutes between classes and there is a 1-minute warning bell. If a student is tardy and does not have a note to excuse the tardiness, then the teacher will mark the student tardy. Arrivals after 7:45am are considered a 1st period absence.

### Were you late?



Your teacher will mark you tardy in Synergy. There are no tardy stations at Seckinger.

After five total tardies, student will receive consequences that could include: administrative conference, parent contact, after school detention, silent lunch, and/or ISS.

## AWOL (ABSENT WITHOUT LEAVE)

Students who leave campus without checking out will be considered AWOL. Students who skip a portion of a class or classes will also be considered AWOL. Once a student arrives on campus, the student is considered to be at school and must obtain permission in order to leave campus by checking out in the attendance office, even if classes have not yet begun. If a student is present at school but misses class due to illness and fails to notify the teacher or an administrator, the student will be considered AWOL.

Any student who leaves campus without permission may have driving/parking privileges revoked.

## CRITICAL ATTENDANCE

A student is considered to have critical attendance when his/her total absences exceed 10 days. When a student reaches this point, the following interventions may become necessary:

- Loss of parking privileges
- Requiring medical documentation to excuse further absences or tardies
- Convening a Student Attendance Review Committee
- Referral to school counselor
- Referral to school social worker
- Referral to Juvenile Court
- Withdrawal from school



# STUDENT CONDUCT

## DRESS CODE POLICY

A student's appearance should not be a distraction/disruption to the learning environment of any other student. Instruction is interrupted when a student has to be seen by an administrator because of inappropriate clothing. The guidelines for student dress are not intended to be punitive, but to promote academic success. The administration may have to address students whose clothing is disruptive to the learning environment.

**The following guidelines are to promote a positive learning environment for SECKINGER Students:**

**Avoid any attire that includes, but is not limited to, the following:**

- Attire in which undergarments are visible.
- Attire that exposes the buttocks, midriff area, or with low or revealing necklines.
- No headgear is to be worn inside. (Exceptions are granted by the administration)
- Any attire that depicts, promotes, or advertises gang affiliation, illegal activity, illegal drugs, alcohol or tobacco, sexual references, and offensive words or designs.
- Jewelry or accessories that could be deemed unsafe or injurious to self or others.
- House-slippers are not permitted.
- No blankets or pillows.

**Disciplinary  
consequences will be  
issued for any  
student not adhering  
to the dress code.**

## DEVICE POLICY

Students are permitted to use their electronic devices before and after school, during class transitions, and during lunch. During classes, their electronic devices should be off and put away from bell to bell (this includes cell phones, smart watches, ear buds, etc). They should not be visible or used in class unless permitted by the teacher for academic purposes.

## AI USAGE

As part of our future readiness initiatives, we wish to provide students with learning experiences and access to technologies that are impacting the future of work. One such group of tools, generative artificial intelligence (AI), is a tool that teachers may use to help support classroom instruction that is relevant to the future of students. These tools fall under the same guidelines of appropriate use of technology as other technologies used in GCPS instructional activities. To learn more or have your student opt out of these instructional activities, please scan this QR code.



## STUDENT ACTIVITIES

### ATHLETICS

Athletic Director: Kelli Poff

Athletic Assistant: Andrea Medders

 <https://www.gcpsk12.org/domain/14255>

Students should go to the Athletics Page on the Seckinger website for up-to-date information, the coaches directory, Rank One, and the Athletic Seckinger Student Calendar.

# HEY JAGUARS!

## PURCHASE TICKETS TO ALL FALL SPORTING EVENTS ONLINE ON GOFAN.CO



GET TICKETS NOW



Our exclusive **"All Sports Pass"** will also be on sale. This pass will get you into every home sporting event at Seckinger HS (excluding GHSA playoffs).

**Order your tickets now on GoFan.co**

## STUDENT ACTIVITIES

### CLUB INFORMATION

Visit the Club Page on our website to learn about all of the clubs offered at Seckinger. If you are looking to start a club, contact Coach Kelli Poff for more information.

**Find  
Your  
Spot**



**Get Connected  
in a Club Today!**



**SCAN ME**

**YOU belong here!**

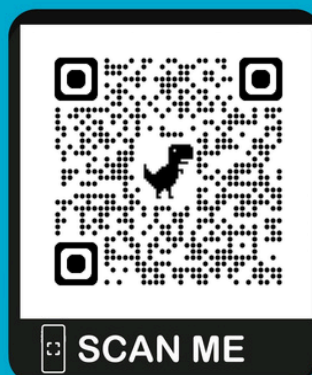
### SENIORS

Senior Dues can be paid at [www.scholasticimages.com](http://www.scholasticimages.com)



*News You Can Use For Our*

**SENIOR  
CLASS**



**SCAN ME**

Stay up-to-date with all Senior Class Information by visiting the Senior Page on the Seckinger website or by scanning the QR code.





## STUDENT ACTIVITIES

### YEARBOOK INFORMATION

Buy your yearbook at:  
[yearbookordercenter.com](http://yearbookordercenter.com)  
Use school code: 25067

Students are encouraged to purchase their yearbooks before the deadline. Don't delay! Yearbooks will run out!

Purchase your copy of the Seckinger High School  
**Rosarium**

### STUDENT CALENDAR

Follow the SKG Student Calendar to keep up with all important events this year! Don't let important dates slip away or events go unnoticed! Head over to the SKG Student Calendar now! It's time to unleash your full PAW-tential and make every day count. Don't wait, start using the SKG Student Calendar today and pace the way to success!

