

Student Name \_\_\_\_\_ # of WBL Pds \_\_\_\_\_

## Job Tasks Questionnaire

Directions: Using the numbered list below, create 10 statements that describe various job tasks you complete at work. For example, if you work as a bank teller, a sample job task may be “Balance currency, coins, and checks in cash drawer at end of shift.” If you work in a restaurant, a sample job task may be “Handles food appropriately according to mandatory food safety guidelines (ServSafe).” **Take your time - This will be your first assignment for a grade in Work-Based Learning!**

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

### Your Job Tasks:

1. \_\_\_\_\_  
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2. \_\_\_\_\_  
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3. \_\_\_\_\_  
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10. \_\_\_\_\_  
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