

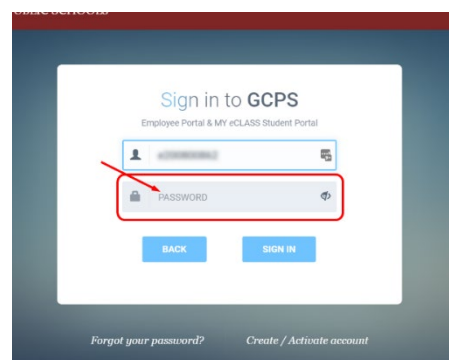
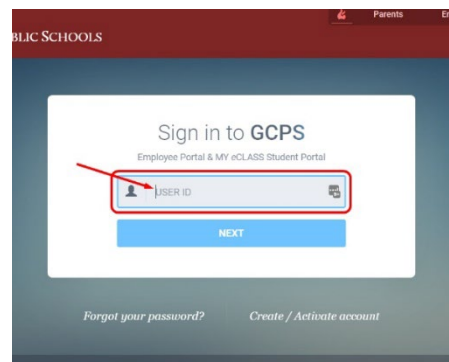
Student Guide to Resetting and Activating Passwords

At the start of the school year, students in grade 6-12 are required to activate their account. A student cannot use StudentVUE to activate their account.

Please follow the steps:

1. Navigate to the Student Portal login screen, enter the **Student's ID** number and select Next.
2. Enter student's birthday as the **Password** (Example: February 5, 1998, you would enter 02051998). You will be automatically redirected or prompted to click on a link to access the Student Activation page.
3. The following screen will require you to change your password.
 - Username = Student ID
 - Birthday = Your birthdate in the format MMDDYYYY (Example: If your birthday is February 5, 1998, you would enter 02051998)
 - New Password = The password must be at least 8 characters. We recommend using a passphrase. To learn more about how to create a passphrase visit www.gcpsk12.org/cybersecure.
 - Confirm Password = Retype from above
 - Click **Change** to complete.

** If using a Chromebook, restart the device after successfully changing the password. Note: "Click here to login in with your new password" will not work as expected.



MY eCLASS
Gwinnett County Public Schools — Change Password

Notes:

- You only need to activate your account **once** for this school year.
- You can activate your account here on this student portal or at a computer at your school.
- Activating your account here will also activate your account at your school for computer access and network resources.

Username:

Birthday:

New Password:

Confirm Password:

