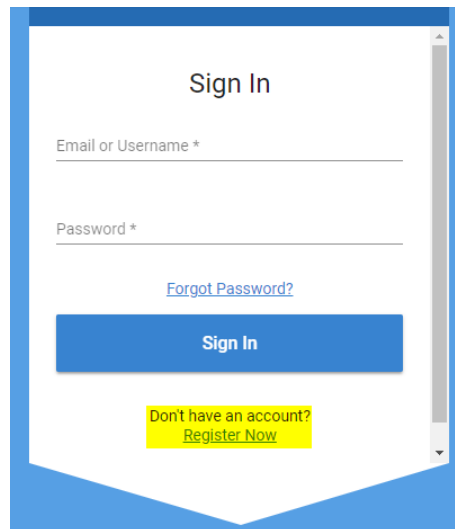
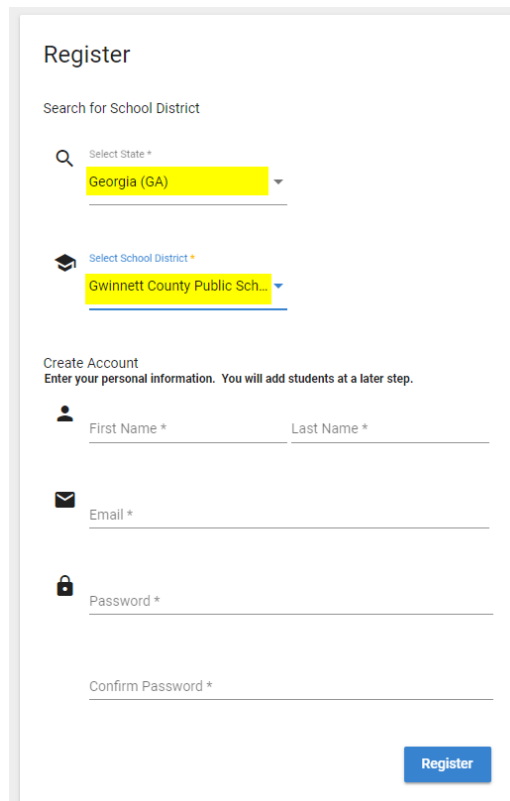


How to Create a MyPaymentsPlus Parent Account

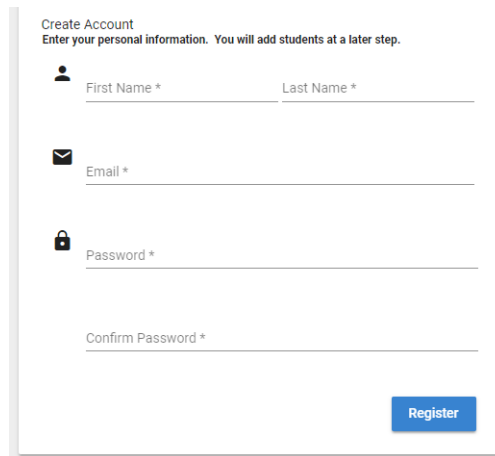
1. Visit www.MyPaymentsPlus.com and click on "Register Now".

A screenshot of a "Sign In" form. It has a white background with a blue border. At the top center is the text "Sign In". Below it are two input fields: "Email or Username *" and "Password *". A blue link "Forgot Password?" is positioned below the password field. A large blue button labeled "Sign In" is centered below the fields. At the bottom, a yellow box contains the text "Don't have an account? Register Now".

2. Select "Georgia (GA)" as your state and "Gwinnett County Public Schools" as your institution in the dropdown.

A screenshot of a "Register" form. The title "Register" is at the top. Below it is the instruction "Search for School District". There are two dropdown menus: "Select State *" with "Georgia (GA)" selected, and "Select School District *" with "Gwinnett County Public Sch..." selected. Below these is the section "Create Account" with the instruction "Enter your personal information. You will add students at a later step." There are four input fields: "First Name *" and "Last Name *" (split), "Email *", "Password *", and "Confirm Password *". A blue "Register" button is at the bottom right.

3. Create a profile by entering your name, email, and password and click “Register”.



Create Account
Enter your personal information. You will add students at a later step.

First Name * Last Name *

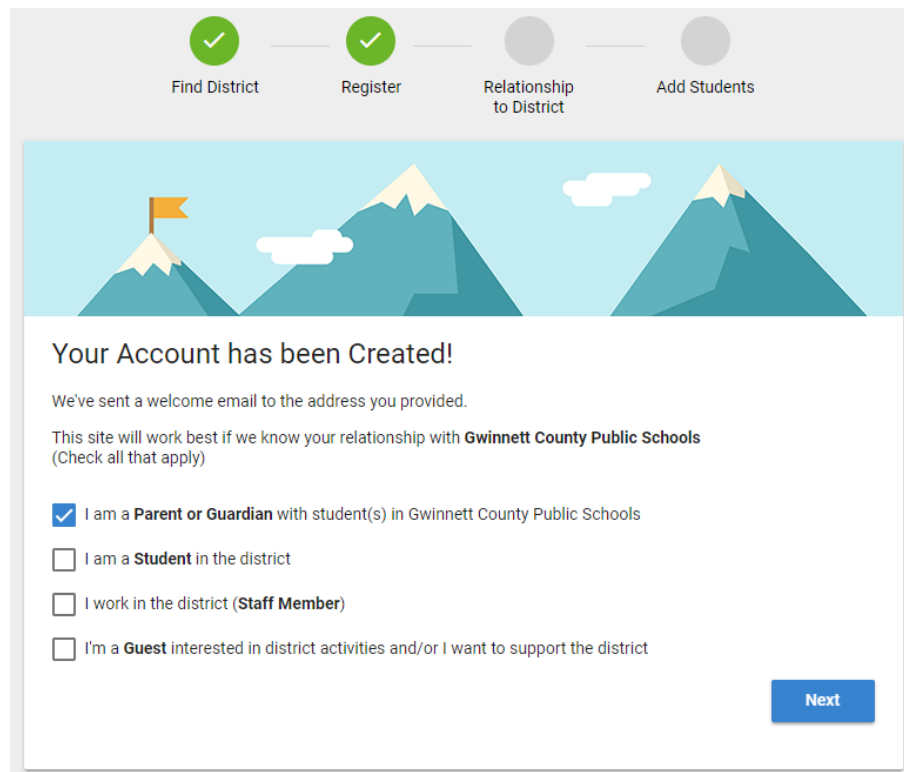
Email *

Password *

Confirm Password *

[Register](#)

4. Select “I am a Parent or Guardian with student(s) in Gwinnett County Public Schools,” then click “Next”.



Find District Register Relationship to District Add Students

Your Account has been Created!

We've sent a welcome email to the address you provided.

This site will work best if we know your relationship with **Gwinnett County Public Schools**
(Check all that apply)

I am a **Parent or Guardian** with student(s) in Gwinnett County Public Schools

I am a **Student** in the district

I work in the district (**Staff Member**)

I'm a **Guest** interested in district activities and/or I want to support the district

[Next](#)

5. To link your student's account, enter your student's GCPS ID and last name. Once you have entered your student's information then click "Done".
- Student ID numbers may usually be obtained by contacting your student's school.
 - If your child's last name has a suffix, please keep that in mind when entering the last name. Ex. "Smith Jr." "Smith IV" "Smith-Arnold"

The screenshot shows a web interface for adding students. At the top, there is a progress bar with four steps: 'Find District' (checked), 'Register' (checked), 'Relationship to District' (checked), and 'Add Students' (not checked). Below the progress bar is a banner with educational icons: a globe, a backpack, a pencil holder, and glasses. The main heading is 'Add Student(s) to Your Account'. Below this is a sub-heading and a paragraph explaining that adding students from Gwinnett County Public Schools allows for managing meal account balances, tracking purchases, and paying for school expenses. The form contains two input fields: 'Student ID *' and 'Student Last Name *'. A link 'Where to find Student ID?' is positioned below the first field. A yellow 'Add Student' button is located below the second field, with a link 'Change School District' underneath it. To the right of the form is a 'My Students' section with a message: 'There are 0 students on your account.' At the bottom right, there are two buttons: 'Skip for Now' and 'Done'.

6. You will receive an email confirming your registration is complete. You may enter your username and password to begin using MyPaymentsPlus.