

DIVISION OF SCHOOL IMPROVEMENT & OPERATIONS
OFFICE OF FEDERAL PROGRAMS

SCHOOL NAME: **Berkeley Lake ES**

FAMILY AND COMMUNITY ENGAGEMENT PLAN AND SCHOOL-FAMILY PROMISE DISSEMINATION

1.1 Providing the Family and Community Engagement Plan/School-Family Promise (The Plan...The Promise...) to all families at the beginning of the school year.

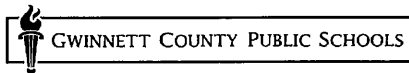
The following steps were/will be taken and documented to ensure that every family received and signed The Plan...The Promise...

Requirement 1: The The Plan...The Promise... was disseminated electronically through MyPaymentsPlus to all families. The APTI generated the "Agreement Report" from MyPaymentsPlus. The report captured the names of all students whose families electronically signed the The Plan...The Promise... and the date it was signed. This report will be kept on file at the school for five years. The "Agreement Report" was submitted to the document database by the APTI. *Family Engagement >MPP Agreement Report*

Requirement 2: The Plan...The Promise... was placed on the Title I/Parent Center webpage of our school website beginning on April 19, 2022. Families were notified of this through the following means of communication: School Messenger (email), Bear Essentials Family Newsletter, Teacher newsletter, Morning Announcements, Parent-Teacher Conferences, and Class Dojo so that those who do not have a MyPaymentsPlus account could print The Plan...The Promise... and return a signed Cover Page to the school before October 15, 2022.

Requirement 3: All students were made aware of the The Plan...The Promise... as it is posted on their eCLASS landing page. A designated teacher reviewed this document with students at the beginning of the school year (before October 15, 2022) to ensure that students understand their responsibilities listed on The Plan...The Promise... regarding their learning.

Requirement 4: I, the undersigned, attest that there are printed copies of The Plan...The Promise... and the Cover Page are available in the Parent Center for families who have not signed The Plan...The Promise... electronically before October 15, 2022. Families were notified of this through the following means of communication: Bear Essentials School Newsletter, Teacher Newsletters, and Class Dojo .



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1.2 Reviewing/Revisiting The Plan...The Promise... throughout the school year.

In this section, please complete a detailed description of how your school uses The Plan...The Promise... to support student achievement. Explain how and when you will revisit and review The Plan...The Promise... with families periodically during the school year.

The following steps were/will be taken and documented to ensure that every family has the opportunity to review and discuss The Plan...The Promise... throughout the school year.

During Open House, Curriculum Night and Parent-Teacher Conferences (Zoom and in person), the School-Family Plan/Promise is discussed to support student academic achievement. After conferences, parents electronically acknowledge receipt on MyPaymentsPlus. The school roster of parent attendance will be scanned into the document database.

Upon request by the Federal Programs Office or the GADOE, all signed The Plan...The Promise... cover pages must be available for review. This includes an audit of the MyPaymentsPlus electronic records.

New Students:

Upon enrollment, families are encouraged to establish a MyPaymentsPlus account where they will review and acknowledge receipt of The Plan...The Promise... Electronic or paper records will be stored for 5 years at the local school.

Other Languages:

The Plan...The Promise... and the associated Cover Page are available in English and Spanish. If requested and reasonably practical, the school will translate these documents to other languages and/or provide an interpreter to communicate the contents of the document(s) in a language and format the parent understands.

APTI Signature: Charlie Langley Date: 8/22/2022